

**51876**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director, Office for Women

**DATE:** April 25, 2016

**SUBJECT:** Authority to amend an agreement with Pace University to provide civil legal services for immigrants in order to revise the agreement's approved budget to reallocate funds within the 2016 budget

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On May 22, 2014, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement with Pace University ("Pace"), pursuant to which Pace would provide civil legal services for immigrants (the "Services"), for a term commencing on April 1, 2014 and continuing through December 31, 2016, for a total amount not-to-exceed \$275,000, consisting of an amount not-to-exceed \$75,000 for 2014, an amount not-to-exceed \$100,000 for 2015, and an amount not-to-exceed \$100,000 for 2016, all of which would be paid pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

Both Pace and the County agree that it is necessary to revise the Agreement's approved budget to reallocate funds within the 2016 budget in order to more effectively provide the Services.

Accordingly, authority is now respectfully requested from your Honorable Board for the County to amend the Agreement in order to revise the Agreement's approved budget to reallocate funds within the 2016 budget.

Except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same.

The proposed amendment will serve a public purpose by reallocating funds to more effectively promote public safety by making available to immigrants various civil legal services that they need and might otherwise be unable to obtain.

The goal and objective of the proposed amendment is to reallocate funds within the 2016 budget to more effectively provide civil legal services for immigrants.

The goal and objective of the proposed amendment will be tracked and monitored by the Office for Women.

Attached for your consideration is a proposed Resolution.

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to amend an agreement with Pace University ("Pace"), pursuant to which Pace agreed to provide civil legal services for immigrants, for a term commencing on April 1, 2014 and continuing through December 31, 2016, for a total amount not-to-exceed \$275,000, consisting of an amount not-to-exceed \$75,000 for 2014, an amount not-to-exceed \$100,000 for 2015, and an amount not-to-exceed \$100,000 for 2016, all of which would be paid pursuant to an approved budget (the "Agreement"), in order to revise the Agreement's approved budget to reallocate funds within the 2016 budget; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same, and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
					\$0	

**Budget Funding Year(s)** 2016  
(must match resolution)

**Start Date:** 1/1/2016

**End Date:** 12/31/2016

\$0  
(must match resolution)

**Funding Source:** Tax Dollars \_\_\_\_\_  
State Aid \_\_\_\_\_  
Federal Aid \_\_\_\_\_  
Other \_\_\_\_\_