

51833

Date: April 21, 2016

To: Board of Acquisition and Contract

From: Robert F. Meehan
County Attorney

Re: Resolution authorizing the County of Westchester to exercise its second option with Pro Safety Services, LLC, (“Pro Safety”) for the provision of safety training and compliance services on an “as-needed” basis, in an amount not to exceed Fifty-Four Thousand Four Hundred (\$54,400.00) Dollars for this one (1) year option period, commencing July 1, 2016 and terminating June 30, 2017.

On July 19, 2012, your Honorable Board approved a resolution (the “Resolution”) that authorized the County of Westchester (the “County”) to enter into an agreement (the “Agreement”) with Pro Safety Services, LLC (“Pro Safety”) for the provision of safety training and compliance services on an “as needed” basis for the County, for the term July 1, 2012 through June 30, 2015, with the County having the sole option to extend the term of the Agreement for two (2) additional one (1) year option periods, for an amount not-to-exceed \$54,400.00 per option year, at the rate of \$80.00 per hour throughout the term of the Agreement, as well as the two (2) option periods. The Agreement was subsequently executed. By resolution approved on July 16, 2015, your Honorable Board authorized the exercise of the first one-year option for the period July 1, 2015 to June 30, 2016.

The County now desires to exercise its second option to renew the Agreement. Accordingly, authority is hereby requested from your Honorable Board for the County to exercise its option to renew the agreement for an additional one (1) year option period, commencing July 1, 2016 and terminating June 30, 2017.

The County has been satisfied with the services provided by Pro Safety and the quality of its work meets the County’s occupational and safety needs.

The agreement serves a public purpose as it protects the health, safety and welfare of employees of the County by providing safety training services and monitoring compliance with work safety standards. The goals and objectives of the Agreement will be tracked and monitored through scheduling and supervision of Pro Safety’s services by the County’s Department of Risk Management.

Accordingly, your favorable action on the annexed Resolution is recommended.

RFM/AJD/mkf
Attachment

RESOLUTION

Upon a communication from the County Attorney, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise its second option with Pro Safety Services, LLC ("Pro Safety") for the provision of safety training and compliance services on an "as needed" basis, in an amount not to exceed Fifty-Four Thousand Four Hundred (\$54,400.00) Dollars for this one (1) year option period, at the rate of \$80.00 per hour, commencing July 1, 2016 and terminating on June 30, 2017; and be it further

RESOLVED, that all other material terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

| | Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|------|------|---|-----------------------|------------------|-------------|
| 2016 | 101 | 18 | 2000/2000 | 4225 | | \$27,200.00 |
| 2017 | 101 | 18 | 2000/2000 | 4225 | | \$27,200.00 |

Budget Funding Year(s) 2016-2017 Start Date 7/1/16 End Date 6/30/17
(must match resolution)

Funding Source Tax Dollars \$54,400.00
State Aid _____
\$54,400.00 Federal Aid _____
(must match resolution) Other _____