

Department of Parks, Recreation
& Conservation

ID 51812

April 19, 2016

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner of Parks, Recreation and Conservation

SUBJECT: Authority to amend the Resolution approved on March 3, 2016 which authorized the County of Westchester to advertise for bids for Pest Control/Exterminating Service, Various Parks, Recreation and Conservation Locations in Westchester County, New York for a period of five years.

On March 3, 2016 your Honorable Board approved a resolution which authorized the County of Westchester ("County"), acting by and through the Department of Parks, Recreation and Conservation, to advertise for bids for Pest Control/Exterminating Service, Various Parks, Recreation and Conservation Locations in Westchester County, New York for a period of five years (the "Resolution"). The bid document has not been published to date.

Authority is being requested from your Honorable Board to amend the Resolution in order to change the required security for the performance of the contract. The Resolution stated that receipt of a performance and payment bond in an amount equal to 30% of the total contract amount would be required. Authority is hereby requested to amend the security required in the Resolution to the following: "That adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 10% of all work completed on an annual basis. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period."

All other terms and conditions of the Resolution will remain the same.

The objective of this contract is to treat and control insects and rodents at Department of Parks, Recreation & Conservation facilities. This agreement will benefit the public as it will ensure the prompt treatment of pests thereby promoting the health and safety of the attending public. The failure to address any pest control problems can result in damage to facilities and a reduction in attendance. The objective of this agreement will be monitored through service reports and interaction with facility staff members.

The 2016 Operating Budget contains funds for the above referenced project.

A resolution is attached for your favorable consideration.

RESOLUTION

Upon communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that a Resolution approved on March 3, 2016 (the "Resolution") which authorized the County of Westchester to advertise for bids for Pest Control/Exterminating Service, Various Parks, Recreation and Conservation Locations in Westchester County, New York for a period of five years be amended to change the required security to: That adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 10% of all work completed on an annual basis. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

RESOLVED, that all other terms and conditions of the Resolution will remain the same; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/Credited

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|------|--|--------------------|---------------|---------|
| 165 | 42 | 2000 | 4380 | | |
| | | | | | |

Budget Funding Year(s) 2016 Start Date _____ End Date _____
 (must match resolution)

Funding Source Tax Dollars _____ x _____

State Aid _____

\$ _____ Federal Aid _____
 (must match resolution)

Other _____