

51804

DATE: April 18, 2016

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to enter into inter-municipal agreements ("IMAs") with the Town of Eastchester and the City of Yonkers for the provision of case management services for the elderly in accordance with the Community Services for the Elderly Act for a total aggregate amount not to exceed \$110,435 in State funds in the individual amounts set forth in the attached Schedule "A," for the program period beginning on April 1, 2016 and continuing through March 31, 2017.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into IMAs with the Town of Eastchester and the City of Yonkers (the "Municipalities" or the "Contractors"), pursuant to which the Municipalities will provide case management services for the elderly in accordance with the Community Services for the Elderly Act ("CSE") (the "Program"), for a total aggregate amount not to exceed \$110,435 in State funds in the individual amounts set forth in the attached Schedule "A," for the program period beginning on April 1, 2016 and continuing through March 31, 2017. The County, at its sole discretion, may enter into two (2) successive one-year IMAs on the same terms and conditions as the initial IMAs, subject to the prior approval of your Honorable Board.

The proposed IMAs will serve a public purpose in that the Municipalities shall provide supportive services to help needy seniors remain in their homes and communities, thus delaying institutionalization and thereby saving on Medicaid costs to the County, State and federal governments.

The goals and objectives of the IMAs are to provide families and seniors throughout Westchester County with elderly care-management services.

The goals and objectives of the IMAs are in the County's best interests in terms of fiscal responsibility and public health and safety, as these services promote enabling seniors to remain safely in their homes and communities and to maintain a cost-effective lifestyle. The

CSE programs aim to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and federal governments and improving the general well-being of the County's elderly.

The goals and objectives of the IMAs will be tracked, monitored and evaluated through monthly reporting activities and annual Municipality on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. The New York State Office for the Aging monitors and evaluates if the Department is meeting its requirements to conduct Municipality oversights on an annual basis. Additionally, the Municipalities monitor client satisfaction through the use of surveys and in-case management services, whereby the client shall receive a bimonthly call inquiring as to satisfaction with the services.

The Case Management service is a comprehensive process that assists older persons with diminished functional capacity to gain access to appropriate services, benefits and entitlements. During the previous fiscal year, 517 seniors received approximately 3,496 hours of case management services.

The above referenced IMAs are exempt from the Westchester County Procurement Policy pursuant to Sections 3(a)(iii) and 3(a)(xix) thereof.

Pursuant to Act No. 79-2014, the Westchester County Board of Legislators (the "BOL") authorized the County to enter into IMAs with local municipalities including the two Municipalities aforementioned for the provision of CSE services.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION 03/12/2016 - 10:45 AM - PUBLIC SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER, WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into inter-municipal agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities" or the "Contractors"), pursuant to which the Municipalities will provide case management services for the elderly in accordance with the Community Services for the Elderly Act ("CSE") (the "Program"), for a total aggregate amount not to exceed \$110,435 in State funds in the individual amounts set forth in the attached Schedule "A," for the program period beginning on April 1, 2016 and continuing through March 31, 2017. The County, at its sole discretion, may enter into two (2) successive one-year IMAs on the same terms and conditions as the initial IMAs, subject to the prior approval of your Honorable Board; and be it further

RESOLVED, that the Municipalities shall contribute a total aggregate of \$47,330 in matching funds, in the individual amounts set forth below; and be it further

RESOLVED, that the IMAs are subject to County appropriations; and be it further

RESOLVED, that the IMAs are also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the IMAs. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the IMAs, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Municipalities, then the Municipalities shall have the right to terminate their respective IMAs upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Initial IMA: \$110,435

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
Charged	263	85	047R	4380	T-047	\$110,435

Budget Funding Year(s) 2016 - 2017 Start Date 4/1/16 End Date 3/31/17
(must match resolution)

Funding Source Tax Dollars \$0
 State Funds \$110,435
\$110,435 Federal Funds \$0
 (must match resolution) Other \$0

APPROVED BOARD OF ACQUISITION CONTRACT 05/12/2016 - LISAMIRIJAJ, SECRETARY

Schedule "A"

CSE Case Management Services

<u>MUNICIPALITY</u>	<u>NOT TO EXCEED STATE FUNDS</u>	<u>NOT TO EXCEED MUNICIPALITY MATCH</u>	<u>GROSS</u>
Town of Eastchester	\$29,860	\$12,797	\$42,657
City of Yonkers	<u>\$80,575</u>	<u>\$34,533</u>	<u>\$115,108</u>
TOTAL	\$110,435	\$47,330	\$157,765

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/12/2016 - MARIJAJ, SECRETARY