



Westchester  
Community College

State University of New York

51758

TO: Board of Acquisition and Contract

FROM: Belinda Miles  
President, Westchester Community College

DATE: April 12, 2016

RE: **Authority to enter an agreement with the State University of New York (“SUNY”) pursuant to which SUNY will pay Westchester Community College to host the High School Equivalency Test for the period January 1, 2016 through December 31, 2017 with an option to renew for an additional one-year term.**

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The County of Westchester, acting by and through Westchester Community College (the “College”), requests authority to enter into an agreement with the State University of New York (“SUNY”) pursuant to which SUNY will pay Westchester Community College to host and administer the High School Equivalency Test for the period January 1, 2016 through December 31, 2017 with an option to renew for an additional one-year term. Pursuant to the proposed agreement, SUNY will pay to the College an amount not to exceed \$46,060 at the rates specified in Appendix “A”. The College will indemnify SUNY for any damages arising out of the provision of services pursuant to the agreement.

The goals and objectives of this Agreement are to provide opportunities for those seeking to acquire a high school equivalency diploma.

This agreement is exempt from the operation of the Procurement Policy pursuant to 3(a) iii in that it is an agreement with an instrumentality of New York State.

An appropriate resolution is herewith attached for your consideration.

BSM/me  
Att.

75 Grasslands Road, Valhalla, NY 10595 – [www.sunywcc.edu](http://www.sunywcc.edu)

*Westchester Community College is sponsored locally by the County of Westchester, affiliated with the State University of New York*

## RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through Westchester Community College (the "College"), is hereby authorized to enter into an agreement with the State University of New York ("SUNY") pursuant to which SUNY will pay Westchester Community College to host and administer the High School Equivalency Test for the period January 1, 2016 through December 31, 2017 with an option to renew for an additional one-year term. Pursuant to the proposed agreement, SUNY will pay to the College an amount not to exceed \$46,060 at the rates specified in Appendix "A". The College will indemnify SUNY for any damages arising out of the provision of services pursuant to the agreement; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	703	9997		9781	T429	\$46,060

Budget Funding Year(s) 2016/17 Start Date 1/1/16 End Date 12/31/17  
 (must match resolution)

Funding Source	Tax Dollars _____
	State Aid _____
	Federal Aid _____
<b><u>\$46,060</u></b>	Other <u>Revenue</u>

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/10/2016 - SUNY, SECRETARY