

51694

DATE: April 6, 2016

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to:

- a) exercise the first of its three (3) options to renew an agreement with YWCA White Plains & Central Westchester Encore Plus Program (the "Contractor") to administer breast cancer screening and counseling programs, evidenced-based health and wellness programs under the Community Services for the Elderly Act Program for an amount not-to-exceed \$35,000 in State funds for the program period commencing April 1, 2016 and terminating March 31, 2017.
- b) amend the agreement to incorporate into the first renewal and all option renewals thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to, certain contract provisions applicable to the Program; to replace the existing list of federal and state statutes, regulations and policies; and to update certifications concerning public (Federal, State, or Local) transactions in the initial Agreement with a revised list in the First Amendment

By resolution approved on April 9, 2015 (the "April 9th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an agreements (the "Agreements") with Elderserve Licensed Home Care Agency Services, Inc. and the YWCA White Plains & Central Westchester Encore Plus Program (the "Contractors") for the purpose of administering breast cancer screening and counseling programs and evidenced-based health and wellness programs under the Community Services for the Elderly Act Program (the "Program") in the individual amounts set forth in Schedule "A," attached to the April 9th Resolution for an aggregate amount not-to-exceed \$55,000 in State funds, to be paid pursuant to an approved budget for the program period commencing April 1, 2015 and terminating March 31, 2016, with the County having the sole option to renew the Agreements for up to three (3) additional one-year periods, on the same terms and conditions as the initial Agreements, subject to the availability of funds and acceptable past performance and also subject to the further approval of your Honorable Board. The April 9th Resolution also stipulated that the Contractors should contribute an aggregate

amount not to exceed \$18,334 in Contractor aggregate matching funds to the Programs, in the individual amounts set forth in Schedule "A" attached to the April 9th Resolution. The Agreements were subsequently executed.

The County now seeks the approval of your Honorable Board to amend the agreement with YWCA White Plains & Central Westchester Encore Plus Program (the "Contractor") in order to exercise the first of the County's three (3) options to renew the Agreement for the provision of the Program, for a term commencing on April 1, 2016 and terminating March 31, 2017 (the "first renewal period" also the "First Amendment"). State funding will be in an amount not to exceed \$35,000 with the Contractor required to contribute and amount not to exceed \$11,667 to the Program.

In addition to exercising the first of its three (3) options to renew the Agreement with the Contractor, the County also respectfully requests authority to further amend the Agreement to incorporate into the first renewal period and all renewal options thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to a revised list of federal and state statutes, regulations, policies and contract provisions applicable to the Program; to replace the existing list of federal and state statutes, regulations and policies; and to update certifications concerning public (Federal, State, or Local) transactions in the initial Agreement with a revised list in the First Amendment.

It should also be noted that the Agreement with Elderserve Licensed Home Care Agency Services, Inc. will not be renewed as the agency notified the Department in December that it will no longer support the Program in Westchester County.

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

For the previous fiscal year, a total of 230 breast cancer screening and evidenced-based health and wellness programs were provided to approximately 230 seniors.

The Agreement with the Contractor is exempt from the Westchester County Procurement Policy pursuant to section 3(a) xix thereof,

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement (the "Agreement") with YWCA White Plains & Central Westchester Encore Plus Program (the "Contractor") in order to exercise the first of its three (3) options to renew the Agreement to implement breast cancer screening and counseling programs and evidenced-based health and wellness programs under the Community Services for the Elderly Act Program (the "Program") for an amount not-to-exceed \$35,000 in State funds, to be paid pursuant to an approved budget for the program period commencing April 1, 2016 and terminating March 31, 2017 (the "First Amendment"); and be it further

RESOLVED, that the Contractor is required to contribute an amount not to exceed \$11,667 in Contractor matching funds to the Program; and be it further

RESOLVED, that the County is hereby authorized to further amend the Agreement with the Contractor by adding certain "Standard Assurances", including a revised list of federal and state statutes, regulations, policies and certain contract provisions as mandated by the New York State Office for the Aging ("NYSOFA"); to replace the existing list of federal and state statutes, regulations and policies; and to update certifications concerning public (Federal, State, or Local) transactions in the initial Agreement with a revised list in the First Amendment; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement: \$35,000
First Amendment: \$35,000
Total: \$70,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	047R	4380	T-047	\$35,000

Budget Funding Years 2016 - 2017 Start Date 4/1/16 End Date 3/31/17
 (must match resolution)

Funding Source State Aid \$35,000
\$35,000
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/29/2016 - LISA MARIJAL SECRETARY