

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe Gille
First Deputy Commissioner

50934

DATE: February 4, 2016

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Requesting Authority for the County of Westchester to amend an agreement with The Sharing Community, Inc. 1) to operate a shelter for homeless single customers at a facility known as **Broadway Manor Residence**, located at 101 North Broadway, Yonkers, New York; and 2) to operate an emergency overnight center at a facility known as the **Broadway Manor Emergency Overnight Center** also located at 101 North Broadway, Yonkers, New York for the period January 1, 2015 through December 31, 2015 for an amount not to exceed \$790,643 by increasing the not to exceed amount by \$121,359 from a total not to exceed amount of \$790,643 to a new total not to exceed amount of 912,002 as the actual costs exceeded the budgeted amounts mainly due to the unforeseen severe weather conditions which resulted in serving more people than had been anticipated.

On or about February 19, 2015, the County of Westchester entered into an Agreement with The Sharing Community, Inc. 1) to operate a shelter for homeless single customers at a facility known as **Broadway Manor Residence**, located at 101 North Broadway, Yonkers, New York; and 2) to operate an emergency overnight center at a facility known as the **Broadway Manor Emergency Overnight Center** also located at 101 North Broadway, Yonkers, New York for the period from January 1, 2015 through December 31, 2015 for an amount not to exceed \$790,643 to be paid monthly pursuant to an approved budget and subject to appropriation (the "Agreement"). Though the resolution was approved for an amount not to exceed \$790,811, the actual agreement was executed for a reduced not to exceed amount of \$790,643 in accordance with the budget submitted by the vendor.

As the actual costs of operation of the facility during the contract period exceeded the budgeted amounts mainly due to the unforeseen severe weather conditions which resulted in serving more people than had been anticipated, the County of Westchester is hereby requesting authority from your Honorable Board to amend the aforesaid agreement in order to increase the not to exceed amount by \$121,359 from a total not to exceed amount of \$790,643 to a new total not to exceed amount of \$912,002.

The **public purpose** of the proposed agreement is to ensure the health and safety of eligible homeless, single population of Westchester County by assisting them to transition from homelessness to economic independence and self-sufficiency through the provision of immediate transitional shelter and supportive services.

The **goals and objectives** of the program are to provide transitional shelter to eligible homeless, single customers. The Broadway Manor program also provides 24 hours on-site supervision, meals, counseling and supportive services which include assistance in finding permanent housing, linkages to outside agencies for job training, drug/alcohol programs, medical treatment, education and life skills.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at ensuring the health and safety of the targeted population by providing immediate transitional housing and onsite supervision.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing, which is less costly than transitional housing. Additionally, these shelter residents have access to employment services to support them in securing employment which enables them to move toward economic independence.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department. The tracking and monitoring tools include the submission of monthly statistics and quarterly reports as well as direct contact with the Department's staff in order to swiftly address any impediments to the program's success.

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect.

Accordingly, the County of Westchester is hereby requesting permission to amend an agreement with The Sharing Community, Inc. for the above said purpose.

An appropriate resolution is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with The Sharing Community, Inc. 1) to operate a shelter for homeless single customers at a facility known as **Broadway Manor Residence**, located at 101 North Broadway, Yonkers, New York; and 2) to operate an emergency overnight center at a facility known as the **Broadway Manor Emergency Overnight Center** also located at 101 North Broadway, Yonkers, New York for the period January 1, 2015 through December 31, 2015 for an amount not to exceed \$790,643 by increasing the not to exceed amount by \$121,359 from a total not to exceed amount of \$790,643 to a new total not to exceed amount of 912,002 as the actual costs of operation of the facilities exceeded the budgeted amounts mainly due to the unforeseen severe weather conditions which resulted in serving more people than had been anticipated; and be it further

RESOLVED, that this Contract is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute any document necessary to implement this Resolution.

Original Contract Amount:	\$790,643
This Amendment:	<u>\$121,359</u>
New Total	\$912,002

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2016	101	22	8900	5860	-----	\$121,359

Budget Funding Year(s): 2015 Start Date: N/A End Date: N/A
(must match resolution)

Funding Source

\$121,359
(must match resolution)

Tax Dollars: 71%

State Aid: 29%

Federal Aid:

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/03/2016 - LISA [unclear] SECRETARY