



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**50914**

To: Board of Acquisition and Contract

From: Kevin M. McGuire  
Commissioner of Social Services

Date: February 4, 2016

Re: **Authority for the County to amend two Agreements with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as Travers House located at 100 Vark Street, Yonkers, New York 10701, one for the term January 1, 2014 through December 31, 2014 in the amount of \$ 515,705, and the other for the term January 1, 2015 through December 31, 2015 in the amount of \$495,549 in order to increase the amount payable pursuant to each agreement by \$115,852 and \$117,163 respectively as the actual costs exceeded the budgeted amounts mainly due to the unforeseen severe weather conditions which resulted in serving more people than had been anticipated**

On or about March 10, 2014 and February 19, 2015, the Westchester County Department of Social Services ("Department") entered into two agreements with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as Travers House located at 100 Vark Street, Yonkers, New York 10701, one for the term January 1, 2014 through December 31, 2014 in the amount of \$515,705, and the other for the term January 1, 2015 through December 31, 2015 in the amount of \$495,549. Due to long, hard winters and extended inclement weather during the winters of 2014 and 2015, the cost of operating this facility exceeded the amount that was budgeted during the aforesaid contract years.

Accordingly, authority is being requested from your Honorable Board to amend the agreements to increase the not to exceed amounts for these two terms. We are requesting authority from your Honorable Board to amend the agreement for the term of January 1, 2014 through December 31, 2014 for an amount not to exceed \$515,705 by increasing the not to exceed by \$115,852 for a new total not to exceed amount of \$631,557. Authority is further requested to amend the agreement for the term of January 1, 2015

through December 31, 2015 for an amount not to exceed \$495,549 by increasing the not to exceed amount by \$117,163 for a new total not to exceed amount of \$612,712. The additional funding is to cover the costs that exceeded the budgeted amounts for these two contract terms.

The **public purpose** of the proposed agreement is to ensure the health and safety of an eligible homeless population by assisting homeless single men and women to transition the provision of immediate transitional shelter and supportive services.

The **goals and objectives** of the program are to provide immediate transitional housing to eligible homeless single men and women. The Sharing Community-Travers House program also provides 24 hours of on-site supervision, meals, counseling and supportive services which include, but are not limited to, assistance in finding permanent housing, linkages to outside agencies for job training, drug/alcohol programs, medical treatment, education, and life skills.

The goals and objectives of this program are in the **best interests of the County in terms of public health and public safety** as they are aimed at ensuring the health and safety of the targeted population by providing immediate transitional housing and onsite supervision.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing which is less costly than emergency housing. Additionally, these shelter residents have access to employment services to support them in securing employment which enables them to move toward economic independence.

**The goals and objectives will be tracked and monitored** through performance measurement indicators developed by the Department. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the Department's staff in order to swiftly address any impediments to the program's success.

Except as specifically amended hereby, all other terms and conditions of the 2014 Agreement and the 2015 Agreement shall remain in full force and effect.

A resolution is annexed hereto, which I recommend for your Honorable Board's favorable consideration.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to amend two Agreements with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as Travers House located at 100 Vark Street, Yonkers, New York 10701, one for the term of January 1, 2014 through December 31, 2014 in the amount of \$515,705, and the other for the term January 1, 2015 through December 31, 2015 in the amount of \$495,549 in order to increase the amount payable pursuant to each agreement by \$115,852 and \$117,163 respectively for a new total not to exceed \$631,557 for 2014 and \$612,712 for 2015 to cover the costs that exceeded the budgeted amounts for these two contract terms due to the unforeseen severe weather conditions which resulted in serving more people than had been anticipated and, be it further

**RESOLVED**, that these Contracts are subject to County Appropriation; and be it further

**RESOLVED**, that these agreements are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate these Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the 2014 Agreement and the 2015 Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

	<u>2014</u>	<u>2015</u>
Original Agreement:	\$515,705	\$495,549
<b>First Amendment:</b>	<b><u>\$115,852</u></b>	<b><u>\$117,163</u></b>
TOTAL:	\$631,557	\$612,712

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2016	101	22	8910	5860	-----	\$115,852
2016	101	22	8910	5860	-----	\$117,163

Budget Funding Year(s):2015  
(must match resolution)

Start Date: 01/01/2014 End Date: 12/31/15

Funding Source

Tax Dollars: 71%

State Aid: 29%

\$233,015

(must match resolution)

Federal Aid:

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/03/2015 - LISA MRIS, SECRETARY