

50715

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: January 26, 2016
SUBJECT: Authority to Enter into Agreement #15-962
In the matter of Electrical Engineering Services in connection with
Site Work and Parking Lot Rehabilitation, Westchester County Center, White Plains, New York
Consultant: LynStaar Engineering, PC (WBE)
Agreement Amount: \$47,500.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with electrical engineering services for Site Work and Parking Lot Rehabilitation, Westchester County Center, White Plains, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project is to make site improvements to three (3) parking lot areas and the plaza at the Westchester County Center. The scope of this project includes an evaluation of the existing electrical system and upgrades required to existing Con Edison service to accommodate new LED lighting, power to a maintenance shed, gate access controls, security cameras, and new guard booths. This project will implement the most cost-effective and environmentally compliant technologies available. This agreement will benefit the public as it ensures that the facility meets ongoing operational needs and complies with current building codes, thus addressing the County Executive's priority areas of Best Management Practices, Infrastructure, and Life Safety.

On October 8, 2014, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide electrical engineering services for this project for an estimated fee not-to-exceed \$100,000. The Professional Prequalification Board approved a list of eleven (11) qualified firms. The list was reviewed by the Professional Selection Board on November 10, 2015, whereby three firms were selected to possibly perform said services.

By Resolution approved January 14, 2016, your Honorable Board authorized the County to negotiate with the firm of LynStaar Engineering, PC, 448-450 Manville Road, Pleasantville, New York 10570, and a proposal was submitted for electrical engineering services for Site Work and Parking Lot Rehabilitation, Westchester County Center, White Plains, New York, for a total fee of \$47,500.00, pursuant to an approved budget.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of LynStaar Engineering, PC, 448-450 Manville Road, Pleasantville, New York 10570, for electrical engineering services for Site Work and Parking Lot Rehabilitation, Westchester County Center, White Plains, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$47,500.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2019; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 15-962

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
372	42	RCC1002E	6120-03	BA #126-2014	\$ 47,500.00

Budget Funding Year(s): 2016 Start Date: 03/01/16 End Date: 12/31/19
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$47,500.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____