



Westchester Community College

State University of New York

50643

TO: Board of Acquisition and Contract

FROM: Dr. Belinda S. Miles
President

DATE: January 19, 2016

SUBJECT: Authority to Enter into Agreement WCC-16-960 with
Fuller & D'Angelo, PC, Architects and Planners
In the matter of Architectural and Engineering Services in connection with the
Maintenance Building Consolidation,
Westchester Community College, Valhalla, New York
Subconsultant Approval: Adelaide Environmental Health Associates, Inc.
Waymag C. Wing Consulting Engineers
Eberlin & Eberlin Consulting Engineers, Landscape Architects &
Planners
Damiano Barile Engineers, PC
Agreement Amount: \$188,500.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with the Maintenance Building Consolidation, Westchester Community College, Valhalla, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, bid analysis, preparation of any addenda, if required, and recommendation to award the construction contracts. In addition the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payments.

The objective of this project is to consolidate Maintenance Department divisions within the Campus. The Maintenance II Building is original to the Campus and beyond its useful life. The Maintenance II Building will be demolished, with a new Maintenance Building constructed to house personnel, equipment and vehicles for the Maintenance Department. Where ever possible, proposed new materials will be incorporated in compliance with LEED guidelines for environmental sustainability as per the United States Green Building Council. This agreement will benefit the public as it will implement the most cost-effective and environmentally compliant technologies available which will provide long-term energy conservation.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on September 29, 2015, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on October 5, 2015, whereby, DCAK_MSA Architecture and Engineering, PC, Fuller & D'Angelo, PC, Architects and Planners, Graf & Lewent Architects, LLP, KG&D Architects & Engineers, PC, LaRocca Greene Architects LLC, and Lothrop Associates,

Board of Acquisition and Contract
Contract No. WCC-16-960
Proposal for Architectural and Engineering Services
Maintenance Building Consolidation
75 Grasslands Road
Valhalla, New York 10595

LLP, were selected to possibly perform said services. On October 15, 2015, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on November 6, 2015.

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held January 12, 2016, selected Fuller & D'Angelo, PC, Architects and Planners, 45 Knollwood Road, Elmsford, NY 10523 as the number one firm to perform engineering services in connection with the Maintenance Building Consolidation, Westchester Community College, Valhalla, New York, for a total fee of \$188,500.00, pursuant to an approved budget, which represents the best possible contract for the County.

Fuller & D'Angelo, PC, Architects and Planners has proposed the utilization of the following subconsultants: Adelaide Environmental Health Associates, Inc (Environmental Testing), 1511 Route 22, Suite C24, Brewster, NY 10509; Waymag C. Wing Consulting Engineers (Structural) 15 Penn Plaza, New York, NY 10001; Eberlin & Eberlin Consulting Engineers, Landscape Architects & Planners (Landscape Architect), 31 Sodom Road, Brewster, NY 10509; Damiano Barile Engineers, PC (Mechanical/Electrical), 77 Tarrytown Road, White Plains, NY 10607.

The proposed has been reviewed and is judged to be responsive to the task at hand.

This matter has been reviewed by the Deputy County Executive and the Deputy Commissioner of the Department of Public Works and Transportation, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the President, Westchester Community College,

WHEREAS, architectural and engineering services of a consultant are required in connection with the Maintenance Building Consolidation, Westchester Community College, Valhalla, New York; and

WHEREAS, the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on September 29, 2015, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services; and

WHEREAS, the list was reviewed by the Professional Selection Board on October 5, 2015, whereby DCAK_MSA Architecture and Engineering, PC, Fuller & D'Angelo, PC, Architects and Planners, Graf & Lewent Architects, LLP, KG&D Architects & Engineers, PC, LaRocca Greene Architects LLC, and Lothrop Associates, LLP were selected to possibly perform said services; and

WHEREAS, on October 15, 2015, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on November 6, 2015; and

WHEREAS, after reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held January 12, 2016, selected Fuller & D'Angelo, PC, Architects and Planners, 45 Knollwood Road, Elmsford, NY 10523 the number one firm, which represents the best possible contract for the County;

NOW, THEREFORE, BE IT RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Fuller & D'Angelo, PC, Architects and Planners, 45 Knollwood Road, Elmsford, NY 10523, for engineering and architectural services associated with the Maintenance Building Consolidation, Westchester Community College, Valhalla, New York; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$188,500.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Adelaide Environmental Health Associates, Inc (Environmental Testing), 1511 Route 22, Suite C24, Brewster, NY 10509; Waymag C. Wing Consulting Engineers (Structural) 15 Penn Plaza, New York, NY 10001; Eberlin & Eberlin Consulting Engineers, Landscape Architects & Planners (Landscape Architect), 31 Sodom Road, Brewster, NY 10509; Damiano Barile Engineers, PC (Mechanical/Electrical), 77 Tarrytown Road, White Plains, NY 10607; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the President, Westchester Community College or his designee and that the completion date shall be December 31, 2017; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RESOLUTION

Agreement No. WCC-16-960

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
381	32	WCC-64-00-E	6020-01		\$ 188,500.00

Budget Funding Year(s): 2015/16 Start Date: 4/1/2016 End Date: 12/31/2017
(must match resolution)

Funding Source:

Tax Aid: \$94,250.00

State Aid: \$94,250.00

Federal Aid: _____

Other: _____

Bond Act: 107-2013

Contractor Federal I.D. No./
Social Security No.: _____

Vendor No.: _____

Encumbrance No.: _____

WCC-64

Proposal for Architectural/Engineering Services
Maintenance Building Consolidation

On October 15, 2015, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on November 6, 2015.

Consultant Qualification List	Ranking
Fuller & D'Angelo, PC, Architects & Planners 45 Knollwood Road Elmsford, NY 10523 RFP Quotation: \$188,500.00	1
Larocca Greene Architects, LLC 22 Purchase Street Rye, NY 10585 RFP Quotation: \$198,000	2
DCAK-MSA Architecture & Engineering 53 Hudson Avenue Nyack, NY 10960 RFP Quotation: \$199,000.00	3
Graf & Lewent Architects, LLP 90-30 161st Street Jamaica, NY 11432 RFP Quotation: \$266,200.00	4
Lothrop Associates, LLP 333 Westchester Ave, White Plains, NY 10604 RFP Quotation: \$274,900.00	5
Kaeyer Garment, Davidson 285 Main Street Mount Kisco, NY 10549 RFP Quotation: NO BID	N/A