



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

50135

DATE: December 21, 2015

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester to amend an agreement with the Family Service Society of Yonkers, pursuant to which it was to furnish representative payee services for a group of eligible Community Support Services clients who, as a result of chronic mental dysfunction, are unable to manage their own finances, in order to extend the term thereof by six (6) months, to a new termination date of June 30, 2016, and increase the not-to-exceed amount thereof by \$102,617 to pay for services to be provided during the extended term

By a resolution approved on December 18, 2014 (the "December 18th Resolution"), your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with the Family Service Society of Yonkers ("FSSY"), pursuant to which FSSY was to furnish representative payee services for a group of eligible Community Support Services ("CSS") clients who, as a result of chronic mental dysfunction, are unable to manage their own finances, for a term commencing on January 1, 2015 and continuing through December 31, 2015 for an amount not-to-exceed \$205,234 to be paid pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The County has been working to procure, through a new request for proposals, both the above-described services and new, related financial self-sufficiency services, in order to create positive movement in the system and promote self-sufficiency, to allow each individual to define and achieve his/her own growth potential. The request for proposals has already been issued and the County is currently awaiting proposals. However, the procurement of a new contract and subsequent transition of all current clients to a new vendor will not be concluded before the end of the Agreement. As the transitioning of clients will require the involvement of the Social

Security Administration, it is expected to take up to several months. During that transitioning, the County will continue to require the above-described services from FSSY.

Therefore, the County respectfully requests that your Honorable Board authorize the County to amend the Agreement, in order to, a.) extend the term of the Agreement by six (6) months, to a new termination date of June 30, 2016, and b.) increase the not-to-exceed amount of the Agreement by \$102,617 from an amount not-to-exceed \$205,234 to a new not-to-exceed amount of \$307,851 to pay for services to be provided during the extended term (the "Amendment").

Except as specifically amended hereby, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed amendment will serve a public purpose by enabling the County to provide financial management assistance to CSS clients who are unable to manage their own finances, and thereby assist in improving their quality of life.

The goal and objective of the proposed amendment is to enable the County to provide financial management assistance to CSS clients who are unable to manage their own finances.

The goal and objective of the proposed amendment are in the best interests of the County in terms of health and welfare, as the clients served under the Agreement will have an improved quality of life as a result of receiving assistance from the County in managing their finances.

The goal and objective of the proposed amendment will be tracked and monitored by the staff of the Department of Social Services.

The federal funds that will be used to pay for the Amendment are provided to the County under the federal Social Service Block Grant. Accordingly, this procurement is exempt from the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule). This procurement is exempt from the requirements of the Westchester County Procurement Policy under Section 3(a)(xiv) and 3(a)(xvii).

I respectfully recommend the adoption of the attached Resolution.

KMM/NS/APR/bdm/nn

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement with the Family Service Society of Yonkers ("FSSY"), pursuant to which FSSY was to furnish representative payee services for a group of eligible Community Support Services clients who, as a result of chronic mental dysfunction, are unable to manage their own finances, for a term commencing on January 1, 2015 and continuing through December 31, 2015 for an amount not-to-exceed \$205,234 to be paid pursuant to an approved budget, (the "Agreement") in order to: a.) extend the term of the Agreement by six (6) months, to a new termination date of June 30, 2016, and b.) increase the not-to-exceed amount of the Agreement by \$102,617 from an amount not-to-exceed \$205,234 to a new not-to-exceed amount of \$307,851 to pay for services to be provided during the extended term; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Original Contract Amount: \$205,234
 This Amendment: **\$102,617**
 Total \$307,851

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960	-----	\$102,617

Budget Funding Year(s): 2016 Start Date: N/A End Date: 06/30/16
 (must match resolution)

Funding Source Tax Dollars: 41%
 State Aid: 33%
\$102,617 Federal Aid: 26%
 (must match resolution) Other: