

50130

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: December 8, 2015
SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with
LynStaar Engineering, PC, in connection with Electrical Engineering Services for
Site Work and Parking Lot Rehabilitation, Westchester County Center,
White Plains, New York (#15-962)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with electrical engineering services for Site Work and Parking Lot Rehabilitation, Westchester County Center, White Plains, New York.

The objective of this project is to make site improvements to three (3) parking lot areas and the plaza at the Westchester County Center. The scope of this project includes an evaluation of the existing electrical system and upgrades required to existing Con Edison service to accommodate new LED lighting, power to a maintenance shed, gate access controls, security cameras, and new guard booths. This project will implement the most cost-effective and environmentally compliant technologies available. This agreement will benefit the public as it ensures that the facility meets ongoing operational needs and complies with current building codes, thus addressing the County Executive's priority areas of Best Management Practices, Infrastructure, and Life Safety.

On October 8, 2014, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide electrical engineering services for under \$100,000. The Professional Prequalification Board approved a list of eleven (11) qualified firms. As the fee is estimated to be less than \$100,000, on November 10, 2015 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. LynStaar Engineering, PC
448-450 Manville Road
Pleasantville, New York 10570
2. OLA Consulting Engineers, PC
50 Broadway
Hawthorne, New York 10532
3. Current Solutions, PC
636 North Broadway
White Plains, New York 10603

After careful consideration, the Professional Selection Board ranked the firm of LynStaar Engineering, PC as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Parks, Recreation and Conservation, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with LynStaar Engineering, PC, 448-450 Manville Road, Pleasantville, New York 10570, for electrical engineering services for Site Work and Parking Lot Rehabilitation, Westchester County Center, White Plains, New York.

JTP/RSD/AS

Agreement No. 15-962

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
372	42	RCC1002E	6120-03	BA #126-2014	

Budget Funding Year(s): 2016 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 \$ _____ Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____