

49872

December 8, 2015

TO: Honorable Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

SUBJECT: Authority to consent to the assignment of a lease agreement with Skytop Aircraft Catering, LLC for the use of 2,700 square feet of space in Building #1 at Westchester County Airport for a corporate aircraft catering kitchen at Westchester County Airport, to Air Culinaire Worldwide, LLC. (Lease Agreement No. WCA13003)

On February 20, 2014, your Honorable Board authorized the County to enter into a lease agreement with Skytop Aircraft Catering, LLC (“Skytop”) for a term of five years from February 1, 2014 through January 31, 2019, with Skytop’s option to renew the lease for an additional five years, for the use of 2,700 square feet of space in Building #1 at Westchester County Airport (the “Airport”) for a corporate aircraft catering kitchen. The lease agreement prohibits Skytop from assigning the lease without the prior written approval of the County. Skytop has requested that the County consent to the assignment of its lease to Air Culinaire Worldwide, LLC (“Air Culinaire”).

Transmitted herewith is a proposed Resolution that will authorize the County of Westchester to consent to the assignment of the lease agreement with Skytop to Air Culinaire. Air Culinaire is a leading in-flight catering company with nationwide and international locations. It will assume all of Skytop’s obligations under the lease.

This action is in the best interest of the County as it will provide an important service to many Airport users and continued rental revenue for the Airport. The terms of the lease will be monitored by Airport staff.

I recommend approval of the annexed Resolution.

JTP/DLV/dv

RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester is authorized to consent to the assignment of a lease agreement with Skytop Aircraft Catering, LLC (“Skytop”) for a term of five years from February 1, 2014 through January 31, 2019, with Skytop’s option to renew the lease for an additional five years, for the use of 2,700 square feet of space in Building #1 at Westchester County Airport for a corporate aircraft catering kitchen, to Air Culinaire Worldwide, LLC (“Air Culinaire”). Air Culinaire shall assume all of Skytop’s obligations under the lease; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this resolution.

Lease Agreement No. WCA13003

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	9096		\$24,382.00 Year 2014
	161	44	4110	9096		\$27,817.00 Year 2015
	161	44	4110	9096		\$29,208.00 Year 2016
	161	44	4110	9096		\$30,668.00 Year 2017
	161	44	4110	9096		\$32,202.00 Year 2018
	161	44	4110	9096		\$ 2,694.00 Year 2019

Budget Funding Year(s) 2014-2019 Start Date 02/01/2014 End Date 01/31/2019
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
 Federal Aid _____
 Other Revenue - Airport Special Revenue Fund

\$146,971.00
 (must match resolution)