

**49507**

**DATE:** January 27, 2016

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority to enter into an agreement with the State of New York, acting by and through the New York State Office for the Aging to accept a grant up to an amount not to exceed \$437,002 to provide social adult day care respite services to persons 60 or older; provide support services to caregivers of persons 60 and older and to adult relative caregivers 55 and older of children under 18, in accordance with the requirements of Title III-E of the Older Americans Act for the program period January 1, 2016 through December 31, 2016.

---

The County of Westchester, acting by and through the Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an Agreement with the State of New York, acting by and through the New York State Office for the Aging ("NYSOFA"), to accept a grant in an amount not to exceed \$437,002 to provide social adult day care respite services to persons 60 or older; provide support services to caregivers of persons 60 and older and to adult relative caregivers 55 and older of children under 18, in accordance with the requirements of Title III-E of the Older Americans Act, for the program period January 1, 2016 through December 31, 2016.

Of the \$437,002 in federal funding, \$243,110 will be used to provide various support services for the elderly and their caregivers. The remaining \$193,892 in funding will be used by the Department to provide direct services, service activities and area agency administration.

The public purpose of the Title III-E programs is to provide support services to Westchester County caregivers who are 60 and older, as well as to adult relative caregivers, 55 and older of children under 18. These funds help provide the support that enables caregivers to continue to provide the assistance the elderly need to help them remain in the community and out of more expensive and less desired nursing home environments. Contractor and Department staff also provide information on services and benefits and help to link caregivers to agencies and programs that ease their caregiving burden. For grandparents, it provides financial, emotional and informational support to assist them in caring for their grandchildren, thus avoiding the need to place them in less desirable foster care situations.

The goals and objectives of the program are: 1) to provide caregivers of seniors with support services to allow more seniors to remain at home thus preventing institutionalization; and 2) to provide grandparents with support services to assist them with caring for their grandchildren thereby avoiding foster placement.

The goals and objectives of the program are in the best interests of Westchester County in terms of fiscal responsibility because it effectively allows seniors to remain at home thus preventing costly institutionalization. It also allows grandparents to cost-effectively care for their grandchildren, thus preventing costly foster placement.

The goals and objectives of the programs will be tracked and monitored on an ongoing basis through monthly reports and site visits by Department staff.

Since agreements to accept grants do not constitute procurements, the requirements of the Westchester County Procurement Policy and Procedures are not applicable to this agreement.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I recommend adoption of the proposed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/18/2016 - LISA M. JACO SECRETAIRY

**RESOLUTION**

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester is hereby authorized to enter into an agreement with the State of New York, acting by and through the New York State Executive Department Office for the Aging, to accept a grant in the sum of \$437,002 to provide social adult day care respite services to persons 60 or older; provide support services to caregivers of persons 60 and older and to adult relative caregivers 55 and older, of children under 18, in accordance with the requirements of Title III-E of the Older Americans Act, for the program period January 1, 2016 through December 31, 2016; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

| Account to be credited                            | Fund | Dept.       | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars       |
|---------------------------------------------------|------|-------------|----------------------------------------|--------------------|---------------|---------------|
|                                                   | 263  | 85          | 448R                                   | 9853               | T448          | \$437,002 .00 |
| Budget Funding Year(s)<br>(must match resolution) | 2016 |             | Start Date                             | 1/1/16             | End Date      | 12/31/16      |
| Funding Source                                    |      | Tax Dollars | \$                                     | _____              |               |               |
|                                                   |      | State Aid   | \$                                     | _____              |               |               |
| \$437,002.00<br>(must match resolution)           |      | Federal Aid | \$437,002.00                           | _____              |               |               |
|                                                   |      | Other       |                                        | _____              |               |               |