



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**49059**

DATE: October 20, 2015

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a renewal grant in the amount of \$124,096 to be used to implement a program under HUD’s Continuum of Care Program and to enter into an Agreement with Human Development Services of Westchester, Inc. for the provision of a Family Supportive Services Program in the amount of \$120,037 for the period from August 1, 2015 through July 31, 2016

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a renewal grant in the amount of \$124,096 pursuant to HUD’s Continuum of Care Program. Authority is further requested to enter into an Agreement with the sub-recipient of the Grant, Human Development Services of Westchester, Inc. (“HDSW”) to utilize the Grant funds in the amount of \$120,037 to provide family supportive services to approximately sixteen families, including assisting homeless families headed by a parent recovering from mental illness and families whose children are in foster care to secure and maintain permanent housing pursuant to HUD’s Continuum of Care Program for the period from August 1, 2015 through July 31, 2016. The County will retain \$4,059 from the grant for administrative costs.

Matching funds as required by the Grant will be provided by a New York State Office of Mental Health Grant awarded to the County.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant

Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The Federal funding for this program is exempt from the Common Grant rules as this is a Renewal Grant, which may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a). In addition HDSW is a subgrantee pursuant to the grant agreement and therefore the Common Grant rules do not apply. Finally, the grant agreement with HUD is not a procurement and the agreement with HDSW is exempt from the provisions of the Westchester County Procurement Policy pursuant to Sections 3(a)(xi) and 3(a)(xiv) thereof.

The proposed agreement will serve a **public purpose** by providing permanent housing and supportive services to homeless families with a head of household recovering from mental illness to assist in having children remain in the home and return to the home if they are in foster care.

**The goals and objectives** of the proposed agreement are to provide permanent housing to help homeless households avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

**The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility**, as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the well-being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

**The goals and objectives of the proposed agreement will be tracked and monitored** by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department’s Technical Submission.

I respectfully recommend your Honorable Board’s approval of the attached Resolution.

KMM/DI

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$124,096 pursuant to HUD’s Continuum of Care Program and to enter into an agreement with Human Development Services of Westchester, Inc. (“HDSW”) in the amount of \$120,037 to provide family supportive services, including assisting homeless families headed by a parent recovering from mental illness and families whose children are in foster care, to secure and maintain permanent housing pursuant to HUD’s Continuum of Care Program, each agreement for the period from August 1, 2015 through July 31, 2016

**RESOLVED**, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	688Q	9852	T688	\$124,096
263	22	688Q	4380	T688	\$120,037

Budget Funding Year(s): 2015      Start Date: 08/01/15      End Date: 07/31/16  
(must match resolution)

Funding Source	Tax Dollars:
\$124,096 (Revenue)	State Aid:
\$120,037 (Expense)	Federal Aid: <u>100%</u>
must match resolution)	Other: