



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

48965

DATE: October 5, 2015

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Social Services

SUBJECT: Authorization to amend the agreement between the County of Westchester, acting by and through its Department of Social Services with Concorde Temporary Staffing, Inc. for the provision of temporary accounting professionals; 1) to increase the hourly rate to be paid pursuant to the agreement from \$31.50 to \$42.00 and 2) extend the term of the Agreement through July 31, 2015.

On or about October 6, 2014, the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), entered into a short form agreement with Concorde Temporary Staffing, Inc. in a not-to-exceed amount of \$20,000 for the provision of temporary accounting professionals commencing on July 1, 2014 and terminating on December 31, 2014 (the "Agreement") at the hourly rate of \$31.50 per hour, payable monthly.

On March 5, 2015, your Honorable Board approved a first amendment to the Agreement increasing the not-to-exceed amount from \$20,000 to \$80,000, payable monthly, and extending the term through June 30, 2015, with all of the other terms of the Agreement remaining the same. The first amendment to the Agreement was subsequently executed.

A second amendment to the Agreement is being requested herein to amend Schedule "A-1" in order: 1) to increase the hourly rate to be paid to Concorde Temporary Staffing, Inc. from \$31.50 per hour to \$42.00 per hour due to an increase in its hourly rate and 2) extend the term of the Agreement through July 31, 2015. All of the remaining terms of the Agreement, as amended, will remain the same.

Concorde Temporary Staffing, Inc. has performed satisfactorily for the Department by providing temporary accounting professionals for the performance of data entry of revenue, processing of accounts payable, creating fiscal reports, assisting with New York State and federal audits and other responsibilities relating to fiscal operations.

A resolution authorizing the aforesaid amendment to the Agreement is attached hereto for your Honorable Board's approval.

KMM/AT/lac
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/05/2015 - JOAN COCCIANI, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that County of Westchester (the "County"), acting by and through its Department of Social Services, (the "Department") is hereby authorized to amend an agreement dated October 6, 2014 with Concorde Temporary Staffing, Inc. for the provision of temporary accounting professionals in a not-to-exceed amount of \$20,000 subsequently amended to increase the not-to exceed amount from \$20,000 to \$80,000 (the "Agreement"), 1) to increase the hourly rate to be paid to Concorde Temporary Staffing, Inc. from \$31.50 per hour to \$42.00 per hour due to an increase in its hourly rate and 2) extend the term of the Agreement through July 31, 2015; and be it further

RESOLVED, that all of the remaining terms and conditions of the Agreement, as amended, shall remain the same and in full force and effect; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Original Contract Amount: \$20,000
 First Amendment: \$60,000
This Amendment: \$0.00
Total \$80,000

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A Start Date: N/A End Date: 07/31/2015
 (must match resolution)

Funding Source Tax Dollars: N/A
 State Aid: N/A
\$N/A Federal Aid: N/A
 (must match resolution) Other: N/A