

48731

DATE: September 30, 2015

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to:

- a) Amend a Resolution adopted on June 25, 2014 which authorized the County to enter into a Grant Agreement with the State of New York to operate the Wellness in Nutrition Program ("WIN") and the Nutritional Services Incentive Program ("NSIP") (collectively "WIN/NSIP"); and to amend resolutions adopted on November 20, 2014 which authorized the County to enter into Grant Agreements with the State of New York to provide services for the elderly under the Community Services for the Elderly Act Program ("CSE"), and to provide the Expanded in-Home Services for the Elderly Program ("EISEP") in order to shift funds from these three programs in an aggregate amount not-to-exceed \$43,086 in state funds to the Direct Care Worker Program for the period commencing on January 1, 2015 and terminating on March 31, 2015; and
- b) Certify that the \$43,086 in funds received under the Direct Care Worker Program will be used solely to support salary and salary-related fringe benefits for direct care staff, direct support professional, clinical staff, foster parents and adoptive parents.

The County of Westchester, (the "County") acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to amend a resolution which authorized the County to enter into a Grant Agreement with the State of New York, acting by and through the New York State Office for the Aging ("NYSOFA") adopted on June 25, 2014 to accept a grant in the amount of \$1,387,412 to operate the Wellness in Nutrition Program ("WIN") and the Nutritional Services Incentive Program ("NSIP") (collectively "WIN/NSIP Grant"); and to amend two resolutions adopted on November 20, 2014, one of which authorized the County to amend a Grant Agreement with NYSOFA to increase the grant amount to \$1,286,813 (amending a Resolution adopted on August 7, 2014) to operate the Community Services for the Elderly Act Program ("CSE Grant"); the other authorized the County to amend a Grant Agreement with NYSOFA to increase the grant amount to \$2,524,595 (amending a Resolution adopted March 20, 2014) to provide the Expanded In-Home Services for the Elderly Program ("EISEP Grant") (collectively the "Resolutions") in order to move funds in the aggregate amount not-to-exceed \$43,086 to the Direct Care Worker

Program. This program was created by Part I, of Chapter 60 of the New York Laws of 2014 (the "Law"), to provide salary and salary-related fringe benefit increases for direct care staff, direct support professionals, clinical staff, foster parents and adoptive parents. The Department recently received notice of this change and is requesting that the Resolutions be amended to reflect the changes required for the Direct Care Worker Program for the term January 1, 2015 through March 31, 2015, as follows:

	<u>Previous Grant Amount</u>	<u>Direct Care Worker Amt.</u>	<u>Amended Grant Amt.</u>
CSE Grant	\$1,286,813	\$16,365	\$1,270,448
WIN/NSIP	\$1,387,412	\$13,925	\$1,373,487
EISEP Grant	\$2,524,595	\$12,796	\$2,511,799

Authority is further requested that your Honorable Board confirm that the funding received will be used solely to support salary and salary-related fringe benefit increases for direct care staff, direct support professionals, clinical staff, foster parents and adoptive parents, as required by the Law. Therefore, the attached resolution, if approved by your Honorable Board, will authorize the County to accept the Direct Care Worker grant, since this certification is a required prerequisite.

The Direct Care Worker Program will fund up to 2% of salary and salary related fringe benefit increases for direct care workers effective on January 1, 2015, with a second salary increase of up to 2% effective on April 1, 2015. This funding would be available for the program period commencing on April 1, 2015 and terminating on March 31, 2016.

All other terms and conditions of the Resolutions shall remain in full force and effect. It is also of note that although the subject grant agreements have been executed, their amendment is not required by NYSOFA. The proposed amendment to the Resolutions is being requested to amend the amounts in each of the original grants, to shift funds to the new Direct Care Worker budget code and to authorize the Department to Certify as to what the Direct Care Worker funds are being utilized for.

Accordingly, I recommend adoption of the attached proposed resolution.

MC/SJ/DI

RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services:

RESOLVED, that the County of Westchester, (the "County") is hereby authorized to amend a resolution adopted on June 25, 2014 (amending a resolution adopted August 7, 2014) which authorized the County to enter into a Grant Agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the amount of \$1,387,412 to operate the Wellness in Nutrition Program ("WIN") and the Nutritional Services Incentive Program ("NSIP") (collectively "WIN/NSIP Grant"); and to amend two resolutions adopted on November 20, 2014, one of which authorized the County to amend a Grant Agreement with NYSOFA to increase the grant amount to \$1,286,813 (amending a Resolution adopted on August 7, 2014) to operate the Community Services for the Elderly Act Program ("CSE Grant"); the other authorized the County to amend a Grant Agreement with NYSOFA to increase the grant amount to \$2,524,595 (amending a Resolution adopted March 20, 2014) to provide the Expanded In-Home Services for the Elderly Program ("EISEP Grant") (collectively the "Resolutions") in order to move funds in the aggregate amount not-to-exceed \$43,086 to the Direct Care Worker Program; and be it further

RESOLVED, The Resolutions are hereby amended, pursuant to Part I, of Chapter 60 of the New York Laws of 2014 (the "Law"), to provide salary and salary-related fringe benefit increases for direct care staff, Direct support professionals, clinical staff, foster parents and adoptive parents, for the term January 1, 2015 through March 31, 2015, as follows:

	<u>Previous Grant Amount</u>	<u>Direct Care Worker Amt.</u>	<u>Amended Grant Amt.</u>
CSE Grant	\$1,286,813	\$16,365	\$1,270,448
WIN/NSIP	\$1,387,412	\$13,925	\$1,373,487
EISEP Grant	\$2,524,595	\$12,796	\$2,511,799;

and be it further

RESOLVED, that the funding received pursuant to the Direct Care Worker Program will be used solely to support salary and salary-related fringe benefit increases for direct care staff, direct support professionals, clinical staff, foster parents and adoptive parents and the Department of Senior Programs and Services is hereby authorized to certify to that effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be:

Credited

Charged

Fund	Dept	Major Program Program & Phase , Unit	Object/Sub Object	Trust Account	Dollars
263	85	581Q	4380	T581	\$43,086
263	85	047P	9854	T047	-\$16,365
263	85	048P	9854	T048	-\$12,796
263	85	928P	9854	T928	-\$13,925

Budget Funding Year(s): Unit 2015

Start Date 1/1/15

End Date 03/31/15

(must match resolution)

Funding Source

Tax Dollars \$ 0

State Aid \$43,086

\$43,086

Federal Aid \$

(must match resolution)

Other \$0

APPROVED BOARD OF ACQUISITION CONTRACT - 10/22/2015 - JOHN OCCORDI, SECRETARY