

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

48369

**Date:** September 2, 2015

**To:** Board of Acquisition and Contract

**From:** Kevin M. McGuire  
Commissioner, Department of Social Services

**Subject:** Authority for the County of Westchester, acting by and through its Department of Social Services Office of Workforce Investment, on behalf of the Westchester Putnam Local Workforce Development Board, to retroactively amend an agreement with Westhab, Inc., as previously amended, for the provision of case management and workforce development services in connection with STRIVE's Core Attitudinal and Job Readiness Training for the program period January 1, 2013 through February 28, 2015 in an amount not-to-exceed \$433,885.85, by extending the term of the Agreement through August 31, 2015, at no additional cost to the County.

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By resolution approved on January 3, 2013 (the "January 3<sup>rd</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services Office of Workforce Investment (the "Department"), on behalf of the Westchester-Putnam Local Workforce Investment Board (the "WPWIB"), to enter into a sub-grantee agreement with STRIVE National to accept funding in the amount of \$512,500 to be used to provide a suite of services centered around STRIVE's Core Attitudinal and Job Readiness Training to a group of 30 youth, ages 14-17 and 20 youth, age 18 and older who are involved with the juvenile justice system, and who reside in high poverty and high crime neighborhoods in the City of Yonkers. The January 3<sup>rd</sup> Resolution further authorized the County to enter into agreements with both Westhab, Inc. ("Westhab") in an amount not-to-exceed \$378,124.55 and Family Services of Westchester ("FSW") in an amount not-to-exceed \$27,000, pursuant to which the agencies would provide a suite of services centered around STRIVE's Core Attitudinal and Job Readiness Training to a group of 30 youth, ages 14-17 and 20 youth, age 18 and older who are involved with the juvenile justice system, and who reside in high poverty and high crime neighborhoods in the City of Yonkers, for the program period January 1, 2013 through February 28, 2015, pursuant to approved budgets, using the aforementioned funding. The Agreement with Westhab (the "Agreement") was subsequently executed.

Thereafter, by resolution approved on July 18, 2013, your Honorable Board authorized the County to amend the Agreement with Westhab for the provision of case management and workforce development services in connection with STRIVE's Core Attitudinal and Job Readiness Training in an amount not-to-exceed \$378,124.55 for the program period January 1, 2013 through February 28, 2015, by 1) expanding the scope of services to include payment of participant stipends; and 2) increasing the not-to-exceed amount thereunder by an additional \$55,761.30, from \$378,124.55 to \$433,885.85, in order to provide Westhab with the necessary funding to pay for participant stipends, staff travel, parking, supplies, and cell phone usage (the "Amendment"). The Amendment was subsequently executed.

Due to delays beyond its control, Westhab was not able to complete the services required under the Agreement until August 31, 2015. Although there will be no additional cost to the County, in order for the County to be able to remit payment to Westhab for services rendered between March 1, 2015 and August 31, 2015, it will be necessary to extend the term of the Agreement by an additional six (6) months. Accordingly, authority is requested to retroactively amend the Agreement with Westhab, as previously amended, for the provision of case management and workforce development services in connection with STRIVE's Core Attitudinal and Job Readiness Training for the period from January 1, 2013 through February 28, 2015 for an amount not-to-exceed \$433,885.85, for the limited purpose of extending the term thereof for an additional six (6) months, from March 1, 2015 through August 31, 2015, at no additional cost to the County.

Except as expressly amended hereby, all remaining terms and conditions under the Agreement with Westhab, as previously amended, shall remain the same.

The **goals and objectives** of the Agreement are to place 50 program eligible youth, from various high crime, high poverty neighborhoods in Yonkers into a program to provide a suite of services centered around STRIVE's Core Attitudinal and Job Readiness Training.

The **goals and objectives** of the Agreement are in the best interests of the County in terms of fiscal responsibility because the participating youth will receive case management, mentoring and restorative justice services to develop them economically and have a dramatic impact on their communities by reducing the impact on the criminal justice system where several of these youth have been involved.

The **goals and objectives** of the proposed agreement will be tracked and monitored by staff of the Department.

Accordingly, I respectfully recommend the adoption of the annexed resolution.

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## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the “County”) acting by and through its Department of Social Services, Office of Workforce Investment, on behalf of the Westchester Putnam Local Workforce Development Board, is hereby authorized to retroactively amend an agreement with Westhab, Inc. (“Westhab”), as previously amended, for the provision of case management and workforce development services in connection with STRIVE’s Core Attitudinal and Job Readiness Training in an amount not-to-exceed \$433,885.85 for the program period January 1, 2013 through February 28, 2015 (the “Agreement”), by extending the term of the Agreement for an additional six (6) months, from March 1, 2015 through August 31, 2015, at no additional cost to the County; and be it further

**RESOLVED**, that except as expressly amended hereby, all remaining terms and conditions under the Agreement with Westhab, as previously amended, shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s):N/A  
(must match resolution)  
Funding Source

Start Date: N/A \_\_\_\_\_ End Date: 08/31/15 \_\_\_\_\_

Tax Dollars: N/A

State Aid: N/A

Federal Aid: N/A

\$N/A  
(must match resolution)

Other: N/A