

**48196**

**DATE:** August 25, 2015

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Authority to retroactively amend agreements with the twelve (12) contractors listed in the attached Schedule "A" pursuant to which the contractors agreed to provide homemaker and housekeeper services to frail, homebound elderly who reside in Westchester County under the Expanded In-Home Services for the Elderly Program, for the program period April 1, 2014 through March 31, 2015, for a total aggregate amount not to exceed \$2,137,988 comprised of \$1,603,491 in State funds, \$320,698 in County funds and \$213,799 in contractor matching funds, by adding a requirement that the Contractors sign a Certificate of Attestation as required by the New York State Office for the Aging ("NYSOFA") and by attaching a copy of the Certificate of Attestation to each of the Agreements.

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By resolution approved on October 2, 2014 (the "October 2<sup>nd</sup> Resolution") your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department") to, inter alia, enter into agreements with the seventeen (17) contractors listed in Schedule "A", attached to the October 2<sup>nd</sup> Resolution, to provide homemaker and housekeeper services to frail, homebound elderly who reside in Westchester County under the Expanded In-Home Services for the Elderly Program ("EISEP"), for the program period April 1, 2014 through March 31, 2015 for a total aggregate amount not to exceed \$2,137,988, comprised of \$1,603,491 in State funds, \$320,698 in County funds and \$213,799 in contractor matching funds. Agreements with twelve (12) of the seventeen (17) contractors have been executed and are listed in Schedule "A", attached to this Resolution (the "Agreements"). The remaining five (5) contractors listed in Schedule "A", attached to the October 2<sup>nd</sup> Resolution, opted out of the contract and did not sign their agreements.

NYSOFA recently notified the Department that EISEP Personal Care contracts payable at Medicaid rates based on retention and add-ons, should include a Certificate of Attestation to be signed by the contractors, whereby the contractors attest that the approved Medicaid recruitment and retention adjustment (the add-on) will be expended solely for the purpose of supporting recruitment and retention of non-supervisory personal care service workers. However, the 2014 – 2015 EISEP Personal Care agreements, which were payable at Medicaid rates based on retention and add-ons, did not include the Certificate of Attestation. In order to comply with the NYSOFA mandate, authority is requested to retroactively amend the Agreements with the twelve (12) contractors listed in the attached Schedule "A", pursuant to which the contractors agreed to provide homemaker and housekeeper services to frail, homebound elderly who reside in Westchester County under the EISEP Program, for the program period April 1, 2014 through March 31, 2015, for a total aggregate amount not to exceed \$2,137,988 comprised of \$1,603,491 in State funds, \$320,698 in County funds and \$213,799 in contractor matching funds, by adding a requirement that the contractors sign the

Certificate of Attestation required by NYSOFA and by attaching a copy of the Certificate of Attestation to each of the Agreements.

Except as specifically amended hereby, all remaining terms and conditions set forth in the Agreements with the twelve (12) contractors listed in the attached Schedule "A" shall remain in full force and effect.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/jpg

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/17/2015 - JOAN COCCIARDI, SECRETARY

**RESOLUTION**

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it:

**RESOLVED,** that the County of Westchester, acting by and through its Department of Senior Programs and Services, is hereby authorized to retroactively amend agreements with the twelve (12) contractors listed in the attached Schedule "A" (the "Agreements"), pursuant to which the contractors agreed to provide homemaker and housekeeper services to frail, homebound elderly who reside in Westchester County under the Expanded In-Home Services for the Elderly Program, for the program period April 1, 2014 through March 31, 2015, for a total aggregate amount not to exceed \$2,137,988, comprised of \$1,603,491 in State funds, \$320,698 in County funds and \$213,799 in contractor matching funds, by adding a requirement that the contractors sign a Certificate of Attestation as required by the New York State Office for the Aging, and by attaching a copy of the Certificate of Attestation to each of the Agreements; and be it further

**RESOLVED,** that except as specifically amended hereby, all remaining terms and conditions set forth in the Agreements shall remain in full force and effect; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|------|--|--------------------|---------------|---------|
|      |      |  |                    |               | N/A     |
|      |      |  |                    |               |         |
|      |      |  |                    |               |         |

Budget Funding Year(s) 2014 - 2015 Start Date 4/1/14 End Date 3/31/15

(must match resolution)

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

\$ \_\_\_\_\_

Other \_\_\_\_\_

(must match resolution)

**SCHEDULE "A"**

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| Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services |
| Able Health Care Service, Inc.                                   |
| Any-Time Home Care, Inc.   |
| Barksdale Home Care Services Corp.                               |
| Family Service Society of Yonkers                                |
| Family Services of Westchester, Inc.                             |
| Grace Church Community Center, Inc. d/b/a Neighbors Program      |
| Home Health Services of WJCS, Inc.                               |
| Mrs. G's Services, LLC   |
| Priority Home Care, Inc.   |
| Westchester Care at Home, Inc.                                   |
| Interim Healthcare, Inc.   |

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