

48117

DATE: August 17, 2015

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to enter into Agreements with Family Services of Westchester, Inc. and The Wartburg Home of the Evangelical Lutheran Church for the purpose of providing social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations under the Expanded In-Home Services for the Elderly Program for the period commencing on April 1, 2015 and terminating March 31, 2016, in a total aggregate amount not-to-exceed \$220,320.

The County of Westchester, acting by and through its Department of Senior Programs & Services (the "Department"), seeks the authority of your Honorable Board to enter into agreements (the "Agreements") with Family Services of Westchester, Inc. and The Wartburg Home of the Evangelical Lutheran Church (the "Contractors") for the purpose of providing social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, under the Expanded In-Home Services for the Elderly Program (the "Program") for the period commencing on April 1, 2015 and terminating March 31, 2016, for a total aggregate amount not-to exceed \$220,320, payable at the rate set forth in the attached Schedule "A", for actual services provided with the County having the sole option to renew the Agreements for up to three (3) additional one-year periods, subject to the further approval of your Honorable Board. The Contractors are required to contribute an aggregate total not to exceed \$73,440 in matching funds to the Program.

The proposed Agreements will serve a public purpose by providing supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization. These funds help provide the support that enables these caregivers to continue to provide the assistance the elderly need to help them remain in the community and out of more expensive and less desired nursing home environments.

The goals and objectives of the Program are to provide caregivers of seniors with respite from their caregiving responsibilities which would allow more seniors to remain at home, thus preventing institutionalization.

The goals and objectives of the Program are in the best interests of Westchester County in terms of fiscal responsibility because it effectively allows seniors to remain at home, thus preventing costly institutionalization.

The goals and objectives of the Program will be tracked and monitored on an on- going basis through monthly reports and an annual on-site visit by Department staff.

For the previous fiscal year, a total of 28,802 hours of services were provided to approximately 27 seniors.

The Agreements with the Contractors are exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

It should be noted that both Contractors have successfully provided the Program under prior Agreements. Accordingly, I recommend adoption of the proposed resolution

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/10/2015 - JOAN GUCCIARDI, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester is hereby authorized to enter into agreements (the "Agreements") with Family Services of Westchester, Inc. and The Wartburg Home of the Evangelical Lutheran Church (hereinafter the "Contractors") for the purpose of providing social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations under the Expanded In-Home Services for the Elderly (the "Program"), for the period commencing on April 1, 2015 and terminating March 31, 2016, for a total aggregate amount not-to exceed \$220,320, payable at the rate set forth in the attached Schedule "A", for actual services provided with the County having the sole option to renew the Agreements for up to three (3) additional one-year periods, subject to the further approval of your Honorable Board; and be it further

RESOLVED, that the Contractors are required to contribute a total aggregate amount not to exceed \$73,440 in Contractor matching funds to the Program; and be it further

RESOLVED, that the Agreements are subject to County Appropriations; and be it further

RESOLVED, that the Agreements are also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreements or to renegotiate the amounts and rates approved therein. If the County subsequently offers to pay a reduced amount to the Contractors, then the Contractors shall have the right to terminate its' respective Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

This Agreement \$220,320.00

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	048Q	4380	T048	\$220,320.00

Budget Funding Year(s) 2015-2016 Start Date 4/1/15 End Date 3/31/16
(must match resolution)

Funding Source	Tax Dollars	\$ _____
	State Aid	<u>\$220,320.00</u>
<u>\$220,320.00</u>	Federal Aid	_____
(must match resolution)	Other	_____

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/10/2015 - JOAN COCCIARDI, SECRETARY

SCHEDULE A

Social Adult Day Care Respite

(RATES FOR 4/1/15 – 3/31/16)

(To be reimbursed at \$15.00 per hour: only the time that the client was actually present in the day care program shall be considered. This fee shall be an all-inclusive charge for services rendered and the County shall not be liable for any other costs or expenses in connection herewith.)

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/10/2015 - JOHN GOCCIARDI, SECRETARY