



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

48049

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Department of Social Services

DATE: August 6, 2015

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy an Agreement between the County of Westchester, and Advanced Business Services Group, LLC in order to provide accounting services to the Sharing Community, Inc. pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy (the "Procurement Policy") an agreement between the County of Westchester (the "County") and Advanced Business Services Group, LLC (the "Consultant"), in order for the County to provide accounting services to the Sharing Community, Inc. for the term of one (1) year, commencing on February 1, 2015 and terminating on January 31, 2016, in an amount not to exceed \$20,000 to be paid at the rate of \$95.00 per hour.

Ordinarily, under Section 3(a)(x), and Section 7 of the Procurement Policy, for professional service procurements such as accounting services, the County is required to solicit quotations, statements or other information regarding experience, qualifications and capability to perform the proposed services from no fewer than three persons customarily performing such services. It is proposed that compliance with the Procurement Policy would not be in the best interests of the County with respect to this procurement because the current staff at the Sharing Community, Inc. does not have the requisite experience to perform the

services, the Consultant has a positive service history with the Sharing Community, Inc., has the specific software and expertise to perform the services, extensive knowledge and expertise in non-profit grant accounting, and detailed knowledge of the accounting history of the Sharing Community, Inc. Further, the impact of curtailing these services provided by the Consultant may result in the loss of multiple grant awards to the Sharing Community, Inc. and thereby resulting in hundreds of homeless persons in the County being denied the help they need.

Pursuant to Section 3(a)xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting this Agreement from the procedures of the County's Procurement Policy. A resolution to exempt this Agreement from procurement is hereby submitted for your consideration.

KMM/PE/lac

APPROVED BOARD OF ACQUISITION & CONTRACTS
09/30/2015
JOAN COSCA, CLERK

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby:

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting quotations and statements from no fewer than three persons, is not in the best interests of the County in connection with the procurement of an agreement with Advanced Business Services Group, LLC in order to provide accounting services to the Sharing Community, Inc. for the period commencing February 1, 2015 and terminating on January 31, 2016 for an amount not to exceed \$20,000 to be paid at the rate of \$95.00 per hour.