



# Westchester Community College

State University of New York

47896

July 30, 2015

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles  
President

Re: Amendment to a resolution authorizing an agreement with TouchNet Information Systems, Inc. for the provision of In-Person Credit Card and Web-Based Payment Services for Westchester Community College

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On January 30, 2015, Westchester Community College (the "College") issued a Request for Proposals ("RFP") for the provision of In-Person Credit Card and Web-Based Payment Services. The RFP was posted to the County website and proposals were due by February 23, 2015. Two proposals were received. On April 30, 2015, your Honorable Board authorized an agreement with TouchNet Information Systems, Inc. ("TouchNet"), for a term of five (5) years, with the amount payable to TouchNet over the term of the agreement not exceeding \$330,000 (the "Resolution"). The agreement has not yet been executed.

Part of the services to be provided by Touchnet includes access to a third party software package called Papercut which enables the College to keep track of and manage student printing. The charge by Touchnet for accessing this software was inadvertently not included in the Resolution. The total amount payable to Touchnet over the life of the agreement for this will not exceed \$10,000. Accordingly, attached is a resolution that will increase the total not to exceed amount for the term of the agreement to \$340,000.

Attached for your approval is an appropriate resolution.

BSM/rpc

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/03/2015 - JOAN COCCIARDI, SECRETARY

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

RESOLVED, that the resolution approved by your Honorable Board on April 30, 2015 that authorized an agreement with TouchNet Information Systems, Inc. ("TouchNet"), for a term of five (5) years (the "Resolution") be amended to increase the amount payable to TouchNet over the term of the agreement to an amount not to exceed \$340,000; and be it further

RESOLVED, that all other terms of the Resolution remain the same; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

First Resolution	\$330,000
This Resolution	<u>\$ 10,000</u>
Total	\$340,000

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Sub Unit	Object/ Sub Object	Trust Account	Dollars
	010	0115			4424		10,000

Budget Funding Year(s) 2015-20 Start Date 05/01/2015 End Date 4/30/2020  
 (must match resolution)

Funding Source Tax Dollars 2700  
 State Aid 2700  
\$ 10,000 Federal Aid \_\_\_\_\_  
 (must match resolution) Other 4600 (Tuition)