

47394

DATE: June 19, 2015

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to exercise its first extension option with Westchester Residential Opportunities, Inc. to provide Shared Housing services to Westchester residents aged 60 and over under the Community Services for the Elderly grant in order to renew the Agreement for the period commencing April 1, 2015 through March 31, 2016, in an amount not to exceed \$60,000 in State funds, payable pursuant to an approved budget.

By resolution approved on November 20, 2014 (the "November 20th Resolution") your Honorable Board authorized the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") to enter into an agreement (the "Agreement") with the Westchester Residential Opportunities, Inc. (the "Contractor") pursuant to which the Contractor would provide Shared Housing services to Westchester residents aged 60 and over (the "Program") under the Community Services for the Elderly grant, for the period commencing April 1, 2014 through March 31, 2015, in an amount not to exceed \$60,000 in State funds, payable pursuant to an approved budget with the County having the sole option to renew the Agreement with the Contractor for up to four (4) additional one-year periods, subject to the prior approval of the Board of Acquisition and Contract and your Honorable Board with the Contractor required to contribute \$20,000.00 in matching funds to the Program. The Agreement was subsequently executed.

The County seeks authority to exercise the first of its five options to renew the Agreement, for the program period commencing April 1, 2015 through March 31, 2016, in an amount not to exceed \$60,000 in State funds, payable pursuant to an approved budget

For the previous fiscal year, 73 seniors were served. It should be noted that the initial year of the contract was used for developing and enhancing the Program.

Except as specifically to be amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

The above Agreement is exempt from the Westchester County Procurement Policy pursuant to Sections 3(a) (iii) and 3(a) (xix),

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise the first of its five renewal options in its Agreement (the "Agreement") with Westchester Residential Opportunities, Inc. (the "Contractor") pursuant to which the Contractor provides Shared Housing services to Westchester residents aged 60 and over (the "Program") under the Community Services for the Elderly grant, in order to renew the Agreement for the period commencing April 1, 2015 through March 31, 2016, in an amount not to exceed \$60,000 in State funds, payable pursuant to an approved budget.

RESOLVED, that the Contractor is required to contribute \$20,000 in Contractor matching funds to the Program; and be it further

RESOLVED, that except as to be specifically amended hereby, all other terms and conditions of the Agreement remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACTS - 07/16/2015 - JUDITH A. HARRIS, SECRETARY

Agreement: \$60,000
 First Amendment: \$60,000
 Total: \$120,000

Account to be
 Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object Sub-Object	Trust Account	Dollars
Charged	263	85	047Q	4380	T-047	\$60,000.00

Budget Funding Year(s) 2015 - 2016 Start Date 4/1/15 End Date 3/31/16
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid \$60,000.00
\$60,000.00
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/16/2015 - JOMAR VIEIRA, SECRETARY