

46703

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: May 12, 2015
SUBJECT: Authority to Enter into Agreement #15-929
In the matter of Engineering Services in connection with
Site Work Improvements, Willson's Woods Park, Mount Vernon, New York

Consultant: Petruccelli Engineering
Agreement Amount: \$182,000.00

Subconsultant Approval: Terry Bergendorff Collins (**WBE**)

Authority of your Honorable Board is requested to enter into an Agreement in connection with Site Work Improvements, Willson's Woods Park, Mount Vernon, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project will be to provide various site work improvements at Willson's Woods Park. The existing Willson's Woods Park landscape is worn out, having been heavily used for almost 90 years. The existing park maintenance garage, built almost 50 years ago, is structurally sound but unfortunately is undersized by today's standards and increased use. There is a strong need for additional work space as well as the need to keep vehicles and equipment out of the weather and secured. Since the water park was updated in 2005, the usage has increased by close to 200%, thereby increasing the need for additional parking at the site. The work will include, but is not limited to, the following items: landscaping improvements including new pathways, drainage improvements and erosion control; construction of an addition to the existing storage building; expansion of the existing parking lot to the west to accommodate an additional 150-200 cars; repaving the main access drive and installation of new curbs throughout; and site lighting improvements. This agreement will benefit the public as it will enhance this recreational facility thereby ensuring its safe use and enjoyment by the park's visitors, thus addressing the County Executive's priority area of Safety and Security.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on January 7, 2015, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on January 8, 2015 whereby Divney Tung Schwalbe, LLP; French & Parrello Associates, PA; H2M Architects & Engineers; Imbiano Quigley Landscape Architects, PC; JMC Planning, Engineering, Landscape Architecture & Land Surveying, PLLC; Kellard Sessions Consulting, PC; Maser Consulting PA; Peter Gisolfi Associates, Architects and Landscape Architects, LLP; Petruccelli Engineering; and STV, Inc. were selected to possibly perform said services. On January 13, 2015, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on February 17, 2015.

Board of Acquisition and Contract
Agreement No. 15-929
Site Work Improvements, Willson's Woods Park,
Mount Vernon, New York
Petruccelli Engineering
Page 2

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held March 17, 2015, selected Petruccelli Engineering, 392 Columbus Avenue, Valhalla, New York 10595, as the number one firm to perform engineering services in connection with Site Work Improvements, Willson's Woods Park, Mount Vernon, New York, for a total fee of \$182,000.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, Petruccelli Engineering has requested the utilization of the following subconsultant: Terry Bergendorff Collins (Surveying Services), 52 Starr Ridge Road, Brewster, New York 10509.

The proposed has been reviewed and is judged to be responsive to the task at hand.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Parks, Recreation and Conservation, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

JTP/RSD/AS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Petruccelli Engineering, 392 Columbus Avenue, Valhalla, New York 10595, for engineering services associated with Site Work Improvements, Willson's Woods Park, Mount Vernon, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$182,000.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultant also be approved: Terry Bergendorff Collins (Surveying Services), 52 Starr Ridge Road, Brewster, New York 10509; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2019; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 15-929

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
372	42	RWW0301E	6120-03	BA #211-2013	\$ 182,000.00

Budget Funding Year(s): 2015 Start Date: 06/15/2015 End Date: 12/31/2019
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$182,000.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____

Board of Acquisition and Contract
Agreement No. 15-929
Site Work Improvements, Willson's Woods Park,
Mount Vernon, New York
Petruccelli Engineering

List of Respondents

French & Parrello Associates, PA 1800 Route 34, Suite 101 Wall, New Jersey 07719 (732) 312-9800	\$ 237,150.00
H2M Architects & Engineers 75 South Broadway, 4 th Floor White Plains, New York 10601 (914) 304-4260	\$ 259,300.00
Imbiano Quigley Landscape Architects, PC 31 Mamaroneck Avenue White Plains, New York 10601 (914) 232-0200	\$ 325,945.00
JMC Planning, Engineering, Landscape Architecture & Land Surveying, PLLC 120 Bedford Road Armonk, New York 10504 (914) 273-5225	\$ 98,650.00
Maser Consulting PA 11 Bradhurst Avenue Hawthorne, New York 10532 (914) 347-7500	\$ 161,606.00
Peter Gisolfi Associates, Architects and Landscape Architects, LLP 566 Warburton Avenue Hastings-on-Hudson, New York 10706 (914) 478-3677	\$ 228,280.00
Petruccelli Engineering 392 Columbus Avenue Valhalla, New York 10595 (914) 948-3629	\$ 182,000.00