

**46694**

**DATE:** May 6, 2015

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester's to exercise the second of its five options to renew Inter-Municipal Agreements with the Town of Eastchester and the City of Yonkers for the provision of Case Management services for the elderly in accordance with the Community Services for the Elderly Program, for a total aggregate not to exceed \$110,435 in State funds in the individual amounts set forth in the attached Schedule "A," for the program period beginning April 1, 2015 and continuing through March 31, 2016 .

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By resolution approved on July 11, 2013 (the "July 11<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into Inter-Municipal Agreements ("IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities" or the "Contractors"), for a total aggregate amount not to exceed \$85,435 in State funds, in the individual amounts set forth in Schedule "A" attached to the July 11<sup>th</sup> Resolution, pursuant to which the Municipalities were to provide Case Management services for the elderly in accordance with the Community Services for the Elderly ("CSE") Program (the "Program"), for the period beginning April 1, 2013 through March 31, 2014, with the County having the sole discretion, to renew each IMA for up to five (5) additional one-year terms, subject to the prior approval of your Honorable Board. The July 11<sup>th</sup> Resolution also stipulated that the municipalities would contribute an aggregate total of \$36,615 in matching funds to the Program. The IMAs were subsequently executed.

By resolution approved on August 7, 2014 (the "August 7<sup>th</sup> Resolution") your Honorable Board authorized the County to exercise the first of its five options to renew the IMAs with the Municipalities for the period commencing April 1, 2014 through March 31, 2015 and to amend the IMAs to add certain provisions required by New York State Office for the Aging ("NYSOFA") concerning equal access to services, non-discrimination and concentration of services on target populations, for a total aggregate amount not to exceed \$85,435 in State funds, in the individual amounts set forth in Schedule "A" attached to the August 7<sup>th</sup> Resolution. The August 7<sup>th</sup> Resolution also stipulated that the municipalities would contribute an aggregate amount of \$36,615 in matching funds to the Program in the individual amounts also set forth in Schedule "A" attached to the August 7<sup>th</sup> Resolution (the "First Amendments"). The First Amendment with the Town of Eastchester was subsequently executed.

By resolution approved on December 11, 2014 (the "December 11<sup>th</sup> Resolution") your Honorable Board authorized the County to amend the August 7<sup>th</sup> Resolution for the limited purpose of reflecting an increase in the amount authorized under the IMA with the City of Yonkers by an additional \$25,000 from \$55,575.00 to \$80,575, and thereby reflecting a total

aggregate amount not to exceed \$110,435 for both municipalities. The City of Yonkers was also responsible for contributing an amount not to exceed \$34,532 in matching funds to the Program. The First Amendment with the City of Yonkers was subsequently executed.

The County now seeks the approval of your Honorable Board to exercise the second of its five (5) options to renew the IMAs with the Municipalities for the provision of the Program, for the period beginning April 1, 2015 through March 31, 2016 (the "second renewal period"), in an amount not to exceed \$110,435 in State funds in the individual amounts set forth in the attached Schedule "A." The Municipalities are required to contribute an aggregate amount not to exceed \$47,329 in the individual amounts set forth in the attached Schedule "A" to the Program (the "Second Amendments").

For the previous fiscal year, a total of 3,420 hours of case management services were provided to approximately 494 seniors.

Pursuant to Act No. 79-2014 The Westchester County Board of Legislators (the "BOL") authorized the County to enter into IMAs with local municipalities including the two municipalities for the provision of CSE services.

Except as specifically amended hereby, all remaining terms and conditions set forth in the IMAs with the municipalities shall remain the same.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACTS 06/18/2015 - JONATHAN HERR SECRETARY

# RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER, WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to exercise the second of its five (5) options to renew Inter-Municipal Agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities" or the "Contractors"), to provide case management services in accordance with the Community Services for the Elderly ("CSE") Program (the "Program") for a total aggregate amount not to exceed \$110,435 in State funds, in the individual amounts set forth in the attached Schedule "A," for the program period beginning on April 1, 2015 through March 31, 2016; and be it further

**RESOLVED**, that the Municipalities are required to contribute a total aggregate amount not to exceed \$47,329 in matching funds to the Program during the renewal period in the individual amounts set forth in the attached Schedule "A" ; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions set forth in the IMAs with the Municipalities shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreements:	\$85,435
First Amendments:	\$110,435
Second Amendments	<u>\$110,435</u>
<b>TOTAL</b>	<b>\$306,305</b>

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	047Q	4380	T-047	\$110,435

Budget Funding Year(s) 2015 - 2016 Start Date 4/1/15 End Date 3/31/16  
 (must match resolution)

Funding Source	Tax Dollars	<u>\$0</u>
	State Funds	<u>\$110,435</u>
<u>\$110,435</u>	Federal Funds	<u>\$0</u>
(must match resolution)	Other	<u>\$0</u>

**Schedule "A"**

**CSE Case Management Services**

<u>MUNICIPALITY</u>	<u>NOT TO EXCEED STATE FUNDS</u>	<u>NOT TO EXCEED MUNICIPALITY MATCH</u>	<u>GROSS</u>
Town of Eastchester	\$29,860	\$12,797	\$42,657
City of Yonkers	<u>80,575</u>	<u>34,532</u>	<u>\$115,107</u>
<b>TOTAL</b>	<b>\$110,435</b>	<b>\$47,329</b>	<b>\$157,764</b>

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/18/2015 - JOMARY VIEIRA, SECRETARY