

46558

May 4, 2015

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor  
Commissioner of Parks, Recreation and Conservation

RE: Authority to enter into an agreement with Bradley Tabor, Senior Maintenance Mechanic II (Farmer) at Muscoot Park, for the County-owned residence at Muscoot Park, 57 Route 100, Katonah, New York 10536, in accordance with the formula for the licensing of County residences May 1, 2015 through May 31, 2016.

Authority is requested to enter into an agreement with Bradley Tabor, Senior Maintenance Mechanic II (Farmer) at Muscoot Park, for the County-owned residence at Muscoot Park, 57 Route 100, Katonah, New York May 1, 2015 through May 31, 2016.

In 2014, the residence was evaluated by a licensed real estate appraiser to determine the market value license fee. In accordance with the Department's Housing Policy, the "O'Keefe House" at Muscoot is discounted at 75%. At this residence, the employee is required to live on-site and may be called upon to provide routine medical care for animals on a twenty-four hour basis which includes, but is not limited to, dispensing medications through feed and providing assistance at the birth of animals. The term of the license will be May 1, 2015 through May 31, 2016.

As a privilege of living in this County-owned residence, the license fees shall be:

<u>Period</u>	<u>Monthly License Fee</u>
May 1, 2015 through May 31, 2015	\$750
June 1, 2015 through May 31, 2016	\$765.

The ultimate goal of this agreement will be for the public good by providing an employee to live on-site to perform specific responsibilities concerning the care of animals at Muscoot Park and to provide a security presence at the park while at the same time providing revenue to the County. The agreement promotes fiscal responsibility as the County will benefit from the revenue from

the license agreement. The objective of this agreement is to allow for the continued presence of County employees on park property and will be tracked and monitored by site visits by Department of Parks, Recreation and Conservation staff.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/28/2015 - JOMARY VIERA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into a license agreement with Bradley Tabor, Senior Maintenance Mechanic II (Farmer) at Muscoot Park May 1, 2015 through May 31, 2016; and be it further

**RESOLVED**, as a privilege of living in this County-owned residence, the license fee shall be as follows:

<u>Period</u>	<u>Monthly License Fee</u>
May 1, 2015 through May 31, 2015	\$750
June 1, 2015 through May 31, 2016	\$765; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/28/2015 - JOHANNY VIEIRA, SECRETARY

Original Agreement \$  
 First Amendment \$  
**This Amendment** \$ \_\_\_\_\_  
 TOTAL \$9,930

Agreement #

Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars	
165	42	4750	9063		\$6,105	2015
165	42	4750	9063		\$3,825	2016

\*estimated

Budget Funding Year(s) 2015-2016 Start Date 05-01-15 End Date 5-31-16  
 (must match resolution)

Funding Source Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

**\$ 9,930** Federal Aid \_\_\_\_\_

(must match resolution)

Other Revenue

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/22/2015 - JOMARY VIEIRA, SECRETARY