

46454

DATE: April 28, 2015

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey, Chief Information Officer
Department of Information Technology

John M. Cullen, Commissioner
Department of Emergency Services

RE: AUTHORIZATION TO ENTER INTO A LICENSE AGREEMENT (IT-1361) WITH VERIZON BUSINESS NETWORK SERVICES, INC. ON BEHALF OF VERIZON FLORIDA LLC ("VERIZON") FOR THEIR EMERGENCY SUBSCRIBER LIST INFORMATION FOR A THREE YEAR PERIOD COMMENCING UPON EXECUTION FOR A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$25,016

BACKGROUND:

- Verizon maintains an Emergency Subscriber List, which it licenses to providers of emergency services and providers of emergency support services, solely for the purpose of delivering those emergency services.
- On December 17, 2009, your Honorable Board approved a resolution which authorized the County to enter into an agreement (IT-1136) with Verizon for three years of Emergency Subscriber List ("ESL") services for the County's 9-1-1 database for use by the Department of Emergency Services ("DES"), commencing January 1, 2010 and terminating December 31, 2012, for a total not to exceed contract amount of \$24,380. Contract IT-1136 authorized in this resolution was subsequently executed and approved.
- On December 20, 2012, your Honorable Board approved a resolution which authorized amending the agreement (IT-1136) with Verizon to extend the term thereof for one (1) year, commencing January 1, 2013 and terminating December 31, 2013 and to increase the amount by \$7,648, to a new total not-to-exceed contract amount of \$32,028. The amendment to Contract IT-1136 was subsequently executed and approved.
- It remains critical to continue the ESL services for the County's 9-1-1 database, provided by Verizon and utilized by DES, in order to maintain the integrity of the 9-1-1 database. Therefore, we now come before your Honorable Board requesting approval to enter into a new three (3) year agreement with Verizon for the provision of ESL services including a full file extract with weekly updates commencing upon execution of the Agreement and continuing for a period of three (3) years thereafter for a total not to exceed contract amount of \$25,016, comprised of a one-time non-recurring fee of \$1,435.62, plus a monthly recurring fee of \$6.55 per month per 10,000 records in full file extract.
- Pursuant to Section 9 of the Westchester County Procurement Policy and Procedures, it is our recommendation that after reasonable investigation, it has been determined that the Emergency Subscriber List from Verizon is the only one practicable source for the provision of this information. Verizon, through the Verizon Operating Companies, maintains certain subscriber list information data with respect to its own telephone subscribers, as well as subscribers of

other telecommunications carriers that are located within the territories served by the Verizon Operating Companies; and according to the PSC (Public Safety Commission) Tariff NY No. 1 Section 19, is the sole source provider of the Emergency Subscriber List. For this reason, it is our recommendation that the subject procurement qualifies as sole source procurement and is exempt from the procedures of the Procurement Policy under Section 9 of said Policy.

- The public purpose of the requested contract is to increase the ability for the number of residents to be notified in the event of an emergency. This service has a direct impact on the safety and welfare of the community.
- The goals and objectives of the requested contract are to provide effective, reliable information from government departments and agencies to Westchester citizens. DoIT staff will continually monitor the services provided by Verizon to insure this critical information is provided and disseminated to the public.
- Fiscal responsibility is demonstrated because the safety and welfare of Westchester County residents far outweighs the cost of the emergency subscriber list utilized for emergency notifications. The price is based on a per 10,000 record basis.

ACTION REQUESTED:

Authorization to enter into a License Agreement (IT-1361) with Verizon having a place of business located at 1095 Ave. of Americas, 19th Floor, New York, NY, 10036, for their Emergency Subscriber List Information, including a full file extract with weekly updates, for a term commencing upon execution of the Agreement and continuing for a period of three (3) years thereafter for a total not to exceed contract amount of \$25,016, comprised of a one-time non-recurring fee of \$1,435.62, plus a monthly recurring fee of \$6.55 per month per 10,000 records in full file extract.

Accordingly, the attached resolution is submitted for your consideration.

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RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY AND THE COMMISSIONER, DEPARTMENT OF EMERGENCY SERVICES, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into a License Agreement (IT-1361) with Verizon Business Network Services, Inc. on behalf of Verizon Florida LLC, having a place of business located at 1095 Ave. of Americas, 19th Floor, New York, NY, 10036 , for their Emergency Subscriber List Information, including a full file extract with weekly updates, for a term commencing upon execution of the Agreement and continuing for a period of three (3) years thereafter, for a total not to exceed contract amount of \$25,016, comprised of a one-time non-recurring fee of \$1,435.62, plus a monthly recurring fee of \$6.55 per month per 10,000 records in full file extract; and be it further

RESOLVED, that the subject procurement qualifies as sole source procurement and is exempt from the procedures of the County Procurement Policy under Section 9 of said Policy; and be it further

RESOLVED, this Agreement is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

Agreement IT-1361

Account to be Charged/Credited:

Year	Fund	Dept	Major Program, Phase Or Unit	Program & Sub-Object	Trust Account	Dollars
2015	263	20	752J	4380	T752	\$5,366
2016	263	20	752J	4380	T752	\$7,860
2017	263	20	752J	4380	T752	\$7,860
2018	263	20	752J	4380	T752	\$3,930

Budget Funding Year(s): 2015-2018 Start Date: TBD End Date: 3 years from execution
 Funding Source Tax Dollars: _____
 State Aid: \$25,016
\$ 25,016 Federal Aid: _____
 (must match resolution) Other: _____