

**46283**

**DATE:** March 16, 2015

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to amend its Agreement with the Westchester Public/Private Membership Fund for Aging Services, Inc. in order to exercise the first of its five options to renew the Agreement to provide Livable Communities Volunteer Coordination services, for an amount not to exceed \$173,000 in County funds to be paid pursuant to an approved budget, for the program period January 1, 2015 through December 31, 2015.

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By resolution approved on March 20, 2014 (the "March 20<sup>th</sup> Resolution") your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with the Westchester Public/Private Membership Fund for Aging Services, Inc. (the "Contractor"), pursuant to which the Contractor would provide Livable Communities Volunteer Coordination services (the "Program") for an amount not to exceed \$151,000 in County funds to be paid pursuant to an approved budget, for the program period January 1, 2014 through December 31, 2014, with the County having the sole option to renew the Agreement with the Contractor for up to five (5) additional one-year periods, subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

Thereafter, by resolution approved on December 4, 2014 your Honorable Board authorized the County to amend the Agreement with the Contractor in order to increase the not to exceed amount thereunder by an additional \$22,000, thereby increasing the total amount authorized under the Agreement from \$151,000 to \$173,000. The First Amendment was subsequently executed.

The County now seeks authority to further amend the Agreement with the Contractor in order to exercise the first of its five options to renew the Agreement to provide the Program services for an amount not to exceed \$173,000, subject to an approved budget, for the program period January 1, 2015 through December 31, 2015.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/21/2015 - JOMARY VIEIRA SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the "County") is hereby authorized to amend an agreement (the "Agreement") with the Westchester Public/Private Membership Fund for Aging Services, Inc. (the "Contractor"), as previously amended, in order to exercise the first of its five options to renew the Agreement with the Contractor, pursuant to which the Contractor shall provide Livable Communities Volunteer Coordination services (the "Program") for an amount not to exceed \$173,000 in County funds, to be paid pursuant to an approved budget, for the program period January 1, 2015 through December 31, 2015; and be it further

**RESOLVED,** that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACTS 5/15/15 PUBLIC PRIVATE SECRETARY

Original Agreement: \$151,000  
 First Amendment: \$22,000  
 Second Amendment: \$173,000  
 Total: \$346,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686Q	4380	T686	\$173,000
Budget Funding Year(s) (must match resolution)	2015		Start Date	1/1/15	End Date	12/31/15
Funding Source	Tax Dollars		\$173,000			
	State		\$0			
\$173,000 (must match resolution)	Federal Aid		\$0			
	Other		\$0			

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