



Robert P. Astorino
County Executive

Department of Social Services

Kevin McGuire
Commissioner

46266

DATE: April 17, 2015

TO: Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authorizing the County to enter into Child Care Time and Attendance User Agreements with agencies that provide day care services for households eligible for child day care subsidies through the New York State Child Care Block Grant, for the term commencing upon execution and continuing indefinitely until terminated by either party, at no cost to the County

Authority is requested for the County to enter into no cost Child Care Time and Attendance User Agreements (“CCTA Agreement”) with licensed and registered child care programs, registered family day care providers, and legally exempt child care providers which provide child care services for households eligible for subsidies through the New York State Child Care Block Grant (“CCBG”) as well as to low income eligible households and households on temporary assistance for the provision of child care services for the term commencing upon execution and continuing indefinitely until terminated by either party. The New York State Office of Children and Family Services implemented an automated daycare attendance monitoring and payment system for Child Care Time and Attendance which requires providers to electronically submit time records for child care services, and is requiring Providers receiving CCBG funds to enter into a CCTA Agreement. These providers are not required to enter into agreements with the County for the provision of child care services, pursuant to the CCBG regulations. CCTA Agreements with these providers are currently being requested because they have not entered into a formal agreement with the County for the provision of day care services. The requirement that providers electronically submit time records contained in the CCTA agreement has already been included in County contracts with day care providers who receive funds through sources other than CCBG.

Pursuant to prior resolutions, adopted by your Honorable Board, CTTA agreements were authorized with specific daycare providers. Now, in the interest of administrative efficiency, the Department is requesting authority to enter into CTTA agreements with all licensed and registered child care programs, registered family day care providers, and legally exempt child care providers that provide child care services for households eligible for subsidies through the New York State Child Care Block Grant ("CCBG") for the provision of child care services on an as needed basis. This will authorize the Department to enter into CTTA agreements with eligible providers without obtaining prior authorization from your Honorable Board on an individual provider basis.

These contracts serve a **Public Purpose** in that the CCTA requirement was implemented by New York State Office of Children and Family Services to reduce fraud and increase accuracy in the calculation of child care hours.

The **goals and objectives** of these agreements are to require agencies that provide day care services for households eligible for child day care subsidies through the New York State Child Care Block Grant to electronically submit time records for child care services and to enter into CCTA agreements

The **goals and objectives are in the best interest of the County** in that an automated daycare attendance monitoring and payment system for Child Care Time and Attendance which requires providers to electronically submit time records for child care services make the day care providers more fiscally responsible and accountable.

Your approval of the attached resolution is respectfully requested.

KMM/DI

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester, through its Department of Social Services, is hereby authorized to enter into agreements with licensed and registered child care programs, registered family day care providers and legally exempt child care providers that provide child care services for households eligible for subsidies through the New York State Child Care Block Grant (“CCBG”) as well as to low income eligible households and households on temporary assistance for the provision of child care services on an as-needed basis for the term commencing upon execution and continuing indefinitely until terminated by either party at no cost to the County; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to implement this resolution.

Account to be charged/credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A		N/A

Budget Funding Year(s): N/A
(must match Resolution)

Start Date: Upon Execution

End Date: indefinite

Funding Source

Tax Dollars: N/A

State Aid: N/A

\$N/A

Federal Aid: N/A

(must match resolution)

Other: N/A