



**Office of the District Attorney
County of Westchester**

MEMORANDUM

46155

Date: April 3, 2015

To: Honorable Board of Acquisition and Contract

FROM: Janet DiFiore Mary Mahon
District Attorney Director of Real Estate

RE: **Authorization for the County of Westchester to extend a Permit Agreement with a Confidential Permitter for use by the Office of the District Attorney of a confidential premises for purposes of conducting confidential law enforcement operations for the period January 1, 2015 through December 31, 2017 for a monthly Permit fee of \$1,882.50**

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester to enter into a Permit Agreement with a Confidential Permitter for use of confidential premises, consisting of approximately 1,506 square feet, for the purpose of conducting confidential law enforcement operations. Due to the discreet nature of these operations, it is essential that all references to the subject premises and the name and address of the Permitter remain undisclosed to all but necessary law enforcement personnel.

This Permit extension, which allows for the continuation of operations at this location, would be for a three (3) year term commencing January 1, 2015 and terminating December 31, 2017, with a monthly Permit fee of \$1,882.50. The monthly fee remains the same as under the current Permit which expired on December 31, 2014. Either party shall have the right to terminate on 30 days written notice to the other party.

The goal and objective of this Permit is to provide space for confidential law enforcement operations. It is in the best interest of the County to enter into this Permit Agreement as it serves a public purpose by benefiting the health, safety and welfare of the residents of Westchester County by assisting confidential law enforcement operations. The District Attorney's Office will monitor this Permit to ensure compliance with the terms of the Permit. This Permit is exempt from the Westchester County Procurement Policy pursuant to Section 3(b) therein. Approval of the attached resolution is respectfully recommended.

JD/MM/dm
Attachment

RESOLUTION

Upon a communication from the District Attorney and Director of Real Estate be it hereby

RESOLVED, that the County of Westchester is hereby authorized to extend a Permit Agreement with a Confidential Permittor for the use of a confidential premises consisting of approximately 1,506 square feet for purposes of conducting confidential law enforcement operations for a three year term commencing January 1, 2015 and terminating December 31, 2017 for a monthly Permit fee of \$1,882.50, with either party having the right to terminate upon thirty days written notice; and be it further

RESOLVED, that this Permit Agreement is subject to County appropriations; and be it further,

RESOLVED, that the District Attorney or her duly authorized designee, is authorized and empowered to execute and deliver all instruments and to take all actions necessary or appropriate to accomplish the purposes of this resolution.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3319	4320		\$22,590.00 (2015)
	101	46	3319	4320		\$22,590.00 (2016)
	101	46	3319	4320		\$22,590.00 (2017)

Budget Funding Year(s) Start Date: 1/1/2015 End Date: 12/31/17
 (must match resolution)

Funding Source: Tax Dollars 100% Contractor Federal I.D. No./ Social Security No.: _____
 State Aid _____
\$67,770.00 Federal Aid _____ Vendor No.: _____
 (must match resolution) Other _____ Encumbrance No.: _____