

Robert P. Astorino  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

Philippe Gille  
First Deputy Commissioner

**45886**

**DATE:** March 24, 2015

**TO:** Board of Acquisition and Contract

**FROM:** Kevin McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Authority for the County to exercise its third option under the agreement with Mount Vernon Neighborhood Health Center, Inc. ("MVNHC") for the provision of medical screenings of assisted homeless families and singles for the assessment of health needs and for determining the degree of employability for singles by extending the contract for one (1) additional year commencing July 1, 2015 and terminating June 30, 2016 for an amount not to exceed \$370,000 to be paid monthly pursuant to an approved budget and subject to appropriation

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Pursuant to an RFP issued by the Department on May 23, 2012 and a Resolution approved by your Honorable Board on July 19, 2012, the County of Westchester entered into an agreement with Mount Vernon Neighborhood Health Center, Inc. for the provision of medical screenings of assisted homeless families and singles for the assessment of health needs and for determining the degree of employability for singles for the period July 1, 2012 through June 30, 2013 for an amount not to exceed \$370,000 to be paid pursuant to an approved budget, with the County having the sole option to extend the term of the agreement for five (5) additional one (1) year periods.

On May 23, 2013, your Honorable Board approved a resolution authorizing the County of Westchester, acting through its Department of Social Services, to exercise its first option to renew the agreement with Mount Vernon Neighborhood Health Center, Inc. for the term July 1, 2013 through June 30, 2014 in an amount not to exceed \$370,000 to be paid pursuant to an approved budget and subject to appropriation. The first extension was subsequently executed.

On July 17, 2014, your Honorable Board approved a resolution authorizing the County of Westchester to exercise its second option to renew the agreement with Mount Vernon

Neighborhood Health Center, Inc. for the term July 1, 2014 through June 30, 2015 in an amount not to exceed \$370,000 to be paid pursuant to an approved budget and subject to appropriation. The second extension was subsequently executed.

The County of Westchester, acting through its Department of Social Services, now seeks authority to exercise the third renewal option under the agreement with Mount Vernon Neighborhood Health Center, Inc. by extending the agreement for an additional year commencing July 1, 2015 and terminating on June 30, 2016 for an amount not to exceed \$370,000 to be paid monthly pursuant to an approved budget and subject to appropriation.

The County, acting by and through its Department of Social Services, and in accordance with the applicable Federal regulations, performed a cost analysis of the costs for the County's second option under the agreement. After analyzing current marketplace costs for such services, the Department concluded that the costs of the option are reasonable and it is, therefore, economically prudent to exercise the County's option under the agreement in order to obtain these services for 2014-15.

The proposed agreement will serve a public purpose by assisting the County to identify and address medical issues which may impact the appropriateness of the homeless placement for families and impediments to employment for singles who are on public assistance.

The goals and objectives of the proposed agreement are to provide medical screening and assessments of assisted homeless individuals and families in order to identify and address barriers to economic independence that might prevent someone from working and/or locating and maintaining permanent housing.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of public health as they are aimed at identifying, treating and reducing communicable diseases among the homeless.

The goals and objectives of the proposed agreement are also in the best interests of the County in terms of fiscal responsibility as these services will help to reduce the amount of taxpayer dollars spent on acute and long-term care for chronic diseases through prevention, early detection and disease management.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that the program met its goal of providing medical screening and assessments to eligible customers referred by the Department. The program operated at 100% contract capacity and accepted 100% of appropriate referrals during the 2014 contract period. As of 12/31/2014, the following outcomes were achieved by this program:

Coachman through December 2014:

707 assessed  
263 received follow-up care  
34 referred for specialty care

161 seen as walk-ins

Grasslands Homeless Shelter through December 2014:

868 assessed

13 received follow-up care

163 referred for specialty care

825 employability assessments

The goals and objectives of the proposed agreement will be tracked and monitored by the Department's program office using the performance measurement indicators developed by the Department as well as through contact with the vendor regarding issues that arise.

Except as specifically amended hereby, all other terms and conditions of the original agreement as extended shall remain in full force and effect.

I most respectfully recommend approval of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACTS 04/30/2015 JOMARY VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to exercise its third option under the agreement with Mount Vernon Neighborhood Health Center, Inc. ("MVNHC") for the provision of medical screening of assisted homeless families and singles for the assessment of health needs and for determining the degree of employability for singles by extending the agreement for an additional year commencing July 1, 2015 and ending on June 30, 2016 for an amount not to exceed \$370,000 to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that this agreement is subject to County Appropriations; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the original agreement as extended shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object Sub-Object	Trust Account	Dollars
2015	101	22	8900	5650	-----	\$185,000
2016	101	22	8900	5650	-----	\$185,000

Budget Funding Year(s): 2015-16 Start Date: 07/01/15 End Date: 06/30/16  
(must match resolution)

Funding Source  
**\$370,000**  
(must match resolution)

Tax Dollars: 0%  
State Aid: 50 %  
Federal Aid: 50%  
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/30/2015 - JONAS VEIRA, SECRETARY