

**45658**

Date: March 23, 2015

To: Honorable Members of the Board of Acquisition & Contract

From: Hon. Michael B. Kaplowitz
Chairman, Westchester County Board of Legislators

Re: **Resolution to exempt from the Westchester County Procurement Policy an Agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center (the "Nature Center") pursuant to which the Nature Center will provide for website support and update of its "Love 'Em & Leave 'Em Campaign" initiative which promotes onsite organic waste management within the County of Westchester pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures.**

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy a contract with Nunataks, Ltd. d/b/a The Greenburgh Nature Center (the "Nature Center") pursuant to which the Nature Center will update and continue to provide a dedicated website for its "Love 'Em & Leave 'Em Campaign" initiative which promotes onsite organic waste management within the County of Westchester (the "Agreement"). The term of the Agreement will commence January 1, 2015 and continue through December 31, 2015. In consideration for services to be rendered, the County will pay the Nature Center a sum not to exceed \$2,500.00, payable upon execution of the contract. A final report will be due thirty days after completion of the contract.

The Nature Center has 37 years of experience in promoting nature education. They have developed expertise in an array of seasonal and year round environmental education programs. The Nature Center has collaborated with Westchester County Department of Parks and the Town of Greenburgh to provide environmental forums, public programs, nature and education programs. In addition, they have the existing infrastructure to support on-site consulting for municipalities, private property owners, and landscape contractors.

Pursuant to Section 3(a)xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. Given the Nature Center's experience, capabilities, and past work for Westchester County, it is proposed that the best interests of the County would be served by exempting the procurement of this agreement

from the County Procurement Policy. Accordingly, a resolution to exempt the procurement with the Nature Center is hereby submitted for your consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/16/2015 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Chairman of the Board of Legislators, be it hereby:

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center to support the dedicated website providing its “Love ‘Em & Leave ‘Em Campaign” initiative which promotes onsite organic waste management within the County of Westchester.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
DOMARY VIEIRA, SECRETARY