

**45528**

**DATE:** March 20, 2015

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority to enter into an agreement with the Westchester Jewish Community Services, Inc. to provide Case Management – Geriatric Program, Information and Assistance Services to frail, needy and low-income elderly seniors, under the Community Services for the Elderly Act in an amount not to exceed \$40,375 in State funds, for the program period April 1, 2015 to March 31, 2016.

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The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with the Westchester Jewish Community Services, Inc. (the "Contractor") to provide case management – geriatric program, information and assistance services (the "Programs") to frail, needy and low-income elderly seniors under the Community Services for the Elderly Act in an amount not to exceed \$40,375 in State funds, for the program period April 1, 2015 to March 31, 2016. The County at its sole option may renew the Agreement for up to three (3) additional one-year periods, subject to the prior approval of your Honorable Board.

Reimbursement of funds will be based on agreed upon unit costs for actual services rendered and data-entered in the Social Assistance Management System ("SAMS") up to the not to exceed amount of the Agreement.

Pursuant to the proposed Agreement case managers will assess client's needs through home visits and telephone consultation; provide access, coordination and referral for services, benefits and entitlements through systems that the target population finds so difficult to manage.

The proposed agreement will serve a public purpose by providing services that enable seniors to receive critical supports to allow them to age safely and well in their homes as most seniors prefer, thereby preventing premature institutionalization, which would come at a greater expense and in a less desired environment.

The goals and objectives of the proposed agreement are to provide the most needy, vulnerable older adults with comprehensive case management, information and assistance through the use of available public and voluntary services, and appropriate community resources to help seniors age in place.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility and public health and safety, as these services promote enabling seniors to remain safely in their homes and communities and to maintain a cost-effective lifestyle. The services to be provided will help reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The goals and objectives of the proposed agreement will be tracked, monitored and evaluated through monthly reporting activities and annual contractor on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. The New York State Office for the Aging annually monitors and evaluates if the Department is meeting its requirements to conduct Contractor oversights.

For the 2014 year, a total of 697 Case Management hours of service were provided to approximately 30 seniors, and a total of 917 Information and Assistance service contacts were made with approximately 724 seniors.

The proposed agreement is exempt from application of the Westchester County Procurement Policy and Procedures pursuant to section 3(a)(xix) thereof.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

## RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby

**RESOLVED,** that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with the Westchester Jewish Community Services, Inc. (the "Contractor") to provide case management – geriatric program, information and assistance services (the "Programs") to frail, needy and low-income elderly seniors residing in Westchester County, under the Community Services for the Elderly Act, in an amount not to exceed \$40,375 in State funds for the program period April 1, 2015 to March 31, 2016 (the "Agreement"); and be it further

**RESOLVED,** that the County at its sole option may renew the Agreement for up to three (3) additional one-year periods, subject to the prior approval of your Honorable Board.

**RESOLVED,** that the Agreement is subject to County Appropriations; and be it further

**RESOLVED,** that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

This Agreement: \$40,375  
Total: \$40,375

Account to be  
Charged

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	047Q	4380	T-047	\$40,375

Budget Funding Year(s) 2015- 2016 Start Date 4/1/15 End Date 3/31/16  
(must match resolution)

Funding Source \_\_\_\_\_ Tax Dollars: \$ \_\_\_\_\_  
State Aid: \$40,375  
\$40,375 Federal Aid: \_\_\_\_\_  
(must match resolution) Other: \$ \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/16/2015 - JOHANNY VIEIRA, SECRETARY