

**45522**

DATE: March 20, 2015

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Request for authority to amend an Inter-Municipal Agreement (“IMA”) with the City of Yonkers to exercise the second of the County’s five options to renew the IMA to provide Case Management services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program (“EISEP”), to increase the total aggregate amount not to exceed by \$139,074, for the program period April 1, 2015 to March 31, 2016

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By resolution approved on August 22, 2013 (the “August 22<sup>nd</sup> Resolution”) your Honorable Board authorized the County of Westchester (the “County”), acting by and through its Department of Senior Programs & Services (the “Department”), to enter into an Inter-Municipal Agreement (the “IMA”) with the City of Yonkers (the “Contractor”) to provide Case Management services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program (the “Program”), in an amount not to exceed \$139,074, comprised of \$97,352 in State funds and \$41,722 in Contractor matching funds, for the program period from April 1, 2013 through March 31, 2014, with the County having the sole option to renew the Agreement for up to five additional one-year periods, subject to the prior approval of your Honorable Board. The August 22<sup>nd</sup> Resolution also authorized that the Contractor be paid an agreed unit cost amount for actual services rendered and data-entered in the Social Assistance Management System (“SAMS”) up to the not-to-exceed contract amount. The IMA was subsequently executed.

Furthermore by resolution approved on August 7, 2014 (the “August 7<sup>th</sup> Resolution”) your Honorable Board authorized the County to amend the Agreement in order to exercise the first of its five options to renew the IMA with the Contractor for the period commencing April 1, 2014 and terminating March 31, 2015 to provide the Program and to add an amount not to exceed \$139,074 for the extended term hereof, comprised of \$97,352 in State funds and \$41,722 in Contractor matching funds, thereby increasing the total aggregate amount of the IMA to an amount not to exceed \$278,148. The August 7<sup>th</sup> Resolution also authorized the County to amend the IMA to add certain provisions required by the New York State Office for the Aging (“NYSOFA”) concerning equal access to services, non-discrimination and

concentration of services on target populations, and to replace the 2013 Recipient Characteristics and Definitions contained in Schedule "A", of the IMA with the revised 2014 Recipient Characteristics and Definitions. The IMA was subsequently executed.

The County now seeks approval to exercise the Second of its five options to renew the IMA with the Contractor for the period commencing April 1, 2015 and terminating March 31, 2016 to provide the Program and to add an amount not to exceed \$139,074 for the extended term hereof, comprised of \$97,352 in State funds and \$41,722 in Contractor matching funds, thereby increasing the total aggregate amount of the IMA to an amount not to exceed \$417,222.

The Westchester County Board of Legislators by Act No. 80 – 2014, adopted on May 5, 2014, authorized the County to enter into inter-municipal agreements with municipalities located within Westchester County, including the Contractor, for services to be funded by grants received by the County under EISEP.

For the previous fiscal year, a total of 3,599 hours of case management services were provided to approximately 74 seniors.

Except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/

## RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

**RESOLVED,** that the County of Westchester (the "County") is hereby authorized to exercise the second of its five options to renew an Inter-Municipal Agreement with the City of Yonkers (the "Contractor") to provide case management services to frail, homebound elderly seniors residing in Westchester County under the Expanded In-Home Services for the Elderly Program (the "Program") for the term April 1, 2013 through March 31, 2014 in an amount not to exceed \$139,074 (the "IMA"); the County was further authorized to amend the IMA by exercising the first of its five options to renew the IMA for the term April 1, 2014 through March 2015 to add an amount not to exceed \$139,074, comprised of \$97,352 in State funds and \$41,722 in Contractor matching funds, thereby increasing the total aggregate amount of the IMA to an amount not to exceed \$278,148. The County is hereby authorized to extend the IMA for the term April 1, 2015 through March 31, 2016 to add an amount not to exceed \$139,074 for the extended term hereof, comprised of \$97,352 in State funds and \$41,722 in Contractor matching funds, thereby increasing the total aggregate amount of the IMA to an amount not to exceed \$417,222; and be it further

**RESOLVED,** that except as specifically amended hereby, all other terms and conditions of the IMA shall remain in full force and effect; and be it further

**RESOLVED** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF WESTCHESTER COUNTY SENIOR PROGRAMS AND SERVICES, SECRETARY

Original IMA: \$97,352  
 First Amendment: \$97,352  
 Second Amendment: \$97,352  
 TOTAL: \$292,056

Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	0480	4380	T-048	\$97,352

Budget Funding Year(s) 2015 - 2016 Start Date 4/1/15 End Date 3/31/16  
 (must match resolution)

Funding Source Tax Dollars: \_\_\_\_\_  
 State Aid: \$97,352  
\$97,352 Federal Aid: \_\_\_\_\_  
 (must match resolution) Other: \$ \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/16/2015 - JOMARY VIEIRA, SECRETARY