

**45455**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director, Office for Women

**DATE:** March 23, 2015

**SUBJECT:** Authority to enter into an agreement with Pace University, acting by and through the Women's Justice Center of Pace University School of Law, to provide legal consumer education via a telephone helpline, as well as education and training to private attorneys to assist women and senior citizens from low and moderate incomes, for a total amount not-to-exceed \$199,440 for a term commencing January 1, 2015 and continuing through December 31, 2017

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The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Pace University, acting by and through the Women's Justice Center of Pace University School of Law, ("Pace") to provide legal consumer education via telephone counseling in matrimonial, employment, health care, domestic violence and elder law. In addition, Pace will provide education and training to private attorneys who will, in return for such training, provide low cost matrimonial and elder law representation to low and moderate income persons.

The proposed Agreement will have a term of three years commencing January 1, 2015 and continuing through December 31, 2017 for a total amount not-to-exceed \$199,440 to be paid quarterly pursuant to an approved budget. The funding amount per year will not exceed \$66,480.

Pace has successfully provided these services under previous contracts with the County since 1998, and it currently serves as the only legal helpline in Westchester.

The proposed Agreement will serve a public purpose by providing legal services to low and moderate income women and senior citizens who, without this assistance, would be at high risk of becoming victims of abuse. These services will also assist women and senior citizens with low and moderate incomes in protecting their rights and, in so doing, may decrease their dependence on public assistance.

The goals and objectives of the proposed Agreement are for Pace to respond to at least 2,000 helpline callers per year and conduct two Moderate Means Panel training programs per year.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Office for Women.

The procurement of the proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)(ix) thereof, which exempts contracts with teachers, lecturers, and other educational professionals or experts.

I respectfully recommend the adoption of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/16/2015 - JUMPA WIEIRA, SECRETARY

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement (the "Agreement") with Pace University, acting by and through the Women's Justice Center of Pace University School of Law, ("Pace") to provide legal consumer education via telephone counseling in matrimonial, employment, health care, domestic violence and elder law, as well as education and training to private attorneys who will, in return for such training, provide low cost matrimonial and elder law representation to low and moderate income persons; and be it further

**RESOLVED**, that the Agreement shall have a term of three years commencing January 1, 2015 and continuing through December 31, 2017 for a total amount not-to-exceed \$199,440 to be paid quarterly pursuant to an approved budget; and be it further

**RESOLVED**, that the funding amount per year will not exceed \$66,480; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
101	11	0900	4380	N/A	\$66,480	2015
101	11	0900	4380	N/A	\$66,480	2016
101	11	0900	4380	N/A	\$66,480	2017

**Budget Funding Year(s)** 2015-2017      **Start Date:** 1/1/2015      **End Date:** 12/31/2017  
 (must match resolution)

\$199,440  
 (must match resolution)

**Funding Source:**      Tax Dollars     \$199,440      
    State Aid     
    Federal Aid     
    Other