

**45410**

**DATE:** March 16, 2015

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority to enter into Agreements with Elderserve Licensed Home Care Agency Services, Inc. and the YWCA White Plains & Central Westchester Encore Plus Program (the "Contractors") to administer breast cancer screening and counseling programs, evidenced-based health and wellness programs under the Community Services for the Elderly Act Program for a total aggregate amount not-to-exceed \$55,000 in State funds, in the individual amounts set forth in Schedule "A," for the program period commencing April 1, 2015 and terminating March 31, 2016.

Authority is hereby requested for the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into agreements (the "Agreements") with Elderserve Licensed Home Care Agency Services, Inc. and the YWCA White Plains & Central Westchester Encore Plus Program (the "Contractors") for the purpose of administering breast cancer screening and counseling programs and evidenced-based health and wellness programs under the Community Services for the Elderly Act Program (the "Program") in the individual amounts set forth in Schedule "A," for an aggregate amount not-to-exceed \$55,000 in State funds, to be paid pursuant to an approved budget for the program period commencing April 1, 2015 and terminating March 31, 2016, with the County having the sole option to renew the Agreements for up to three (3) additional one-year periods, on the same terms and conditions as the initial Agreements, subject to the availability of funds and acceptable past performance and also subject to the further approval of your Honorable Board. The Contractors are required to contribute an aggregate amount not to exceed \$18,334 in Contractor aggregate matching funds to the Programs, in the individual amounts set forth in the attached Schedule "A".

These Agreements will serve a public purpose by providing Westchester County seniors with services and activities that will foster good health, increase awareness and understanding of healthy lifestyles and promote physical and mental health. These services may include: evidenced-based exercise and wellness classes, promotion of early detection of breast cancer through health screenings, and referrals to mammography appointments.

The goals and objectives of the Programs are to promote the development of wellness and preventive health activities that will promote good health in seniors by increasing their awareness and understanding of healthy lifestyles.

The goals and objectives are in the best interest of Westchester County in terms of assisting in the promotion of public health, as the aim of these services is to reduce or delay hospitalizations or institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The goals and objectives of the Programs will be tracked and monitored through monthly reporting activities and onsite reviews to determine if the performance goals and objectives of the Agreements are being met in a fiscally responsible and appropriate fashion.

For the previous fiscal year, a total of 750 breast cancer screening and evidenced-based health and wellness programs were provided to approximately 7,200 seniors.

The Agreements with the Contractors are exempt from the Westchester County Procurement Policy pursuant to section 3(a) xix thereof.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACTS - 04/09/2015 - JOMAR VERA, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

- RESOLVED,** that the County of Westchester ( the "County") is hereby authorized to enter into agreements (the "Agreements") with Elderserve Licensed Home Care Agency Services, Inc. and the YWCA White Plains & Central Westchester Encore Plus Program (the "Contractors") in the individual amounts set forth in Schedule "A", to implement breast cancer screening and counseling programs and evidenced-based health and wellness programs under the Community Services for the Elderly Act Program (the "Program") for an aggregate amount not-to-exceed \$55,000 in State funds, to be paid pursuant to an approved budget for the program period commencing April 1, 2015 and terminating March 31, 2016; and be it further
- RESOLVED,** that the Contractors are required to contribute an aggregate amount not to exceed \$18,334 in Contractor matching funds to the Programs in the amounts listed in the attached Schedule "A"; and be it further
- RESOLVED,** that the County at its sole option may renew the Agreements with the Contractors for up to three (3) additional one-year periods, on the same terms and conditions as the initial Agreements, subject to the availability of funds and acceptable past performance and also subject to the further approval of your Honorable Board; and be it further;
- RESOLVED,** that the Agreements with the Contractors are subject to County Appropriations; and be it further
- RESOLVED,** that the Agreements with the Contractors are also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreements with the Contractors, or to renegotiate the amounts and rates approved therein. If the County subsequently offers to pay a reduced amount to the Contractors, then the Contractors shall have the right to terminate their respective Agreements upon reasonable prior written notice; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	047Q	4380	T-047	\$55,000

Budget Funding Years 2015 - 2016 Start Date 4/1/15 End Date 3/31/16  
 (must match resolution)

Funding Source State Aid \$55,000  
\$55,000  
 (must match resolution)

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**SCHEDULE "A"**

<u>AGENCY</u>	<u>NOT TO EXCEED STATE FUNDS</u>	<u>CONTRACTOR MATCH</u>	<u>GROSS</u>
Elderserve Licensed Home Care Agency Services, Inc.	\$20,000	\$6,667	\$26,667.00
YWCA White Plains & Central Westchester Encore Program	<u>\$35,000</u>	<u>\$11,667</u>	<u>\$46,667.00</u>
<b>TOTALS</b>	<b>\$55,000.00</b>	<b>\$18,334.00</b>	<b>\$73,334.00</b>

APPROVED BOARD OF ACQUISITION & CONTRACT 04/09/2015 - JOMARY VIEIRA, SECRETARY