

44728

DATE: February 10, 2015

TO: Honorable Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to:

- a) Enter into an Agreement with the New York State Office for the Aging to accept a grant in the amount of \$19,611 to provide various support services to caregivers of the elderly suffering from Alzheimer's and related dementias under the Caregiver's Resource Center Grant program for the program period April 1, 2015 through March 31, 2016.
- b) Enter into an agreement with the Alzheimer's and Related Disease Disorders Association, Inc., Hudson Valley, Rockland-Westchester NY Chapter, to provide Caregiver Resource Center Program Services to caregivers of persons 60 years or older, residing in Westchester County in an amount not to exceed \$19,611, for the program period April 1, 2015 through March 31, 2016, with the County reserving an option to renew the Agreement for up to five (5) additional one-year periods, on the same terms and conditions as the initial term.

The County of Westchester (the "County"), acting by and through the Westchester County Department of Senior Programs and Services (the "Department"), is requesting authorization to enter into an Agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the amount of \$19,611 to provide various support services to caregivers of the elderly under the Caregiver's Resource Center Grant program for the program period April 1, 2015 through March 31, 2016.

By resolution approved on August 21, 2014 (the "August 21st Resolution") your Honorable Board authorized the County to enter into an Agreement (the "Agreement") with the Alzheimer's and Related Disease Disorders Association, Inc., Hudson Valley, Rockland-Westchester NY Chapter (the "Contractor") to operate a resource center to provide Caregiver Resource Center Program services to caregivers of persons 60 years or older, residing in Westchester County, suffering from Alzheimer's and related diseases (the "Program"), in an amount not to exceed \$19,611, utilizing the aforementioned NYSOFA grant funds, for the program period April 1, 2014 through March 31, 2015, with the County reserving the right to renew the Agreement for up to five (5) additional one-year periods, on the same terms and conditions as the initial term. The August 21st Resolution also specified that the Department would reimburse the Contractor at an agreed upon unit cost amount for actual services provided and data entered in the Social Assistance Management System ("SAMS") up to the not to exceed amount of the contract. The Agreement was subsequently executed.

The County now seeks authority to exercise the first of its five options to renew the Agreement with the Contractor to provide the aforementioned Program services for the program period April 1, 2015 through March 31, 2016 in an amount not to exceed \$19,611 in State funds, payable at the agreed upon unit cost amount for actual services provided and data entered in SAMS.

Because the Agreement with NYSOFA is for the acceptance of grant funds, it does not constitute a procurement, and as such, is not subject to the requirements of the Westchester County Procurement Policy. The Agreement with the Contractor is exempt from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) xix thereof.

Except as specifically amended herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

I most respectfully recommend adoption of the attached Resolution.

MC/SJ

Att.

APPROVED BOARD OF ACQUISITION & CONTRACTS - 3/05/2015 - JONAS VEIRA, SECRETARY

