

44696

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: February 10, 2015
SUBJECT: Authority to Enter into Agreement #14-941
In the matter of Engineering Services in connection with the
Reconstruction of Terminal Ramp, Westchester County Airport,
Towns of Harrison and North Castle and Village of Rye Brook, New York

Consultant: GHA Consulting, Inc.

Agreement Amount: \$2,527,268.26

Subconsultant Approval: DY Consultants (MBE)

Authority of your Honorable Board is requested to enter into an Agreement in connection with engineering services for the Reconstruction of Terminal Ramp, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The consultant shall provide design and construction administration services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment.

The objective of this project is to improve the aircraft deicing fluid collection system at the Westchester County Airport. The existing pavement under drain system collects glycol that can penetrate through the pavement at the terminal ramp and Taxiway A. The project work shall include, but is not limited to, the following items: (i) reconfiguring the cross section of Taxiway A; (ii) removing existing trench drains and installing drainage structures; and (iii) placing a liner under the pavement section to prevent glycol from contaminating the sub grade. The proposed under drain system would be permanently tied into the glycol collection system. The deicing work is necessary so that the Airport is in compliance with all applicable environmental regulations. This agreement will benefit the public as it will ensure environmental compliance, thereby enhancing the health, safety, and general welfare of the residents of Westchester County.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

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CHA Consulting, Inc.
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The County may be eligible for future reimbursement by FAA funds for this contract. Therefore, in accordance with FAA requirements, on March 20, 2014 a Request for Qualifications (RFQ) was advertised in the New York State Contract Reporter and The Journal News. Responses to the RFQ were received on April 17, 2014. Based upon the responses received and after careful consideration, on August 27, 2014, the Professional Selection Board ranked the firm of CHA Consulting, Inc., as the number one firm suitable to perform engineering services for the Reconstruction of Terminal Ramp, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

By Resolution approved October 16, 2014, the County Board of Acquisition and Contract authorized the negotiation based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling, with the firm ranked as number one, CHA Consulting, Inc., 111 Winners Circle, P.O. Box 5269, Albany, New York 12205, and a proposal was submitted for engineering services in connection with the Reconstruction of Terminal Ramp, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, for a total fee of \$2,527,268.26, pursuant to an approved budget, which represents the best possible contract for the County.

Payment for this contract will be made from the Airport Passenger Facility Charge Fund, not the County General Fund and will not impact the County tax levy.

In addition, CHA Consulting, Inc., has requested the utilization of the following subconsultant: DY Consultants (Construction Inspection Services), 401 Franklin Avenue, Suite 318, Garden City, New York 11530.

The proposed has been reviewed and is judged to be responsive to the task at hand.

I recommend adoption of the attached proposed Resolution.

JTP/PC/JM/AS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of CHA Consulting, Inc., III Winners Circle, P.O. Box 5269, Albany, New York 12205, for engineering services associated with the Reconstruction of Terminal Ramp, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The consultant shall provide design and construction administration services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$2,527,268.26, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultant also be approved: DY Consultants (Construction Inspection Services), 401 Franklin Avenue, Suite 318, Garden City, New York 11530; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2018; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

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Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	362	44	A069A01E	6120-03	N/A	\$ 973,455.87
	362	44	A069A01I	6120-05	N/A	\$ 1,553,812.39

Budget Funding Year(s): 2015 Start Date: 03/15/15 End Date: 12/31/18
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$2,527,268.26 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: 100% Airport Passenger Facility Charge Fund Encumbrance No.: _____