

44555

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, M. D.
Commissioner of Health

DATE: February 2, 2015

RE: Authorization to Advertise for Bids for Transportation of Children with Special Needs for the five year period September 1, 2015 through August 31, 2020.

Authorization is requested for the County of Westchester (the “County”), acting by and through its Department of Health, to advertise for bidders to provide transportation services for approximately five hundred (500) children to the educational programs listed on the Attachment.

Bids would be sought to provide transportation services for the period September 1, 2015 through August 31, 2020. The contracts offered as a result of this process shall include four (4) cost of living adjustments for the periods September 1st through August 31st, beginning September 1, 2016, at fifty (50) percent of the Consumer Price Index - Public Transportation based on data obtained from The United States Department of Labor’s U.S. Cities Average Series ID: CUUR0000SETG.

As security for the faithful performance of the contracts, the successful bidder(s) will be required to post security in the form of cash, performance bond or letter of credit in a form acceptable to the Commissioner of Finance in an amount equal to twenty percent (20%) of the subtotal of the contract amount for each one year period from September 1st through August 31st.

The public purpose of these services is to promote the public health and welfare of one of its most vulnerable populations by providing education and transportation to children under five years of age with special needs as mandated by Section 4410 of the Education Law of 1989, and Article 25 Title II-A of the Public Health Law.

The goal and objective of any agreements awarded as a result of this bid is the provision of safe and efficient Transportation services to approximately five hundred (500) Westchester County children with special needs, in order to enable their daily participation in Special Needs educational programs.

The goals and objectives are monitored, as per the contract requirements with Transportation provider(s), through random County inspections to ensure provider vehicle safety and staff compliance to County policy, County pre-approval on all bus routes prior to implementation to ensure maximum efficiency on all routes and across provider contracts through intermingling - transporting children with special needs attending different programs and/or under different contracts with the County on the same vehicle, and reviewing monthly billing submissions for accuracy.

Authorization is requested to advertise for bids in the Gannett Journal News (all editions).

RESOLUTION

Upon a communication from the Commissioner of Health, be it hereby

RESOLVED, that the County of Westchester be authorized to solicit bids for the provision of transportation of children under five years old with special needs to the educational programs listed on the Attachment for the period September 1, 2015 through August 31, 2020; and be it further

RESOLVED, that the contracts that may be offered as a result of this process shall include four (4) cost of living adjustments for the periods September 1st through August 31st, beginning September 1, 2016, at fifty (50) percent of the Consumer Price Index – Public Transportation; that will be based on data obtained from The United States Department of Labor's U.S. Cities Average Series ID: CUUR0000SETG; and be it further

RESOLVED, that as security for the faithful performance of the contract, the successful bidder(s) will be required to post security in the form of cash, performance bond or letter of credit in a form acceptable to the Commissioner of Finance in an amount equal to twenty percent (20%) of the subtotal of the contract amount for each one year period from September 1st through August 31st; and be it further

RESOLVED, that pursuant to Local Law No. 27-1997 of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation in County contracts for business enterprises owned by persons of color and women – Minority Business Enterprises (MBE) and Women Business Enterprises (WBE); and, be it further

RESOLVED, that the required public notice shall be published in the Gannett Journal News (all editions); and be it further

RESOLVED, that the County Executive or his duly appointed designee is authorized to issue such bids.

Westchester County
Health Department
February 2, 2015

ATTACHMENT

1. Alcott School, Scarsdale - Crane Road & Fox Meadow Road
2. Cerebral Palsy of Westchester, Inc./United Preschool Center & Family Services of Westchester/Prime Time
3. Easter Seals New York, Inc./Project Explore & Hawthorne Foundation, Inc./Hawthorne Country Day
4. Greenburgh Central School District #7/Greenburgh Early Childhood Program & Union Child Day Care Center, Inc./Stepping Stones
5. Guidance Center, Inc./Guidance Center, Mamaroneck & Mamaroneck Union Free School District/Mamaroneck Special Needs Pre-K
6. Regional Transportation Needs – Central Regional Zone

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/26/2015 - JOMARY VIEIRA, SECRETARY