

44388

DATE: January 26, 2015
TO: Board of Acquisition & Contract
FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to amend Inter-Agency Agreements (the "Agreements") in order to exercise the second of the County's five options to renew the Agreements with Richard L. Aronson, Inc d/b/a A&A Staffing Health Care Services and Family Services of Westchester, Inc. for the provision of Homemaker/Personal Care services for the elderly under Title IIIB of the Older Americans Act, for a total aggregate amount not to exceed \$28,866 in Federal funds for the period January 1, 2015 through December 31, 2015

By resolution approved on July 11, 2013 (the "July 11th Resolution"), your Honorable Board authorized the County of Westchester (the "County") to enter into Agreements with the Richard L. Aronson, Inc d/b/a A&A Staffing Health Care Services and Family Services of Westchester, Inc. (the "Contractors") for the purpose of providing Homemaker/Personal Care services (the "Program") for the elderly under Title IIIB of the Older Americans Act in a total aggregate amount not to exceed \$21,940, comprised of \$19,746 in Federal funds to be paid based on a percentage of their respective approved Medicaid Rates, and \$2,194 in Contractor matching funds, for the period commencing January 1, 2013 and terminating December 31, 2013, with the County having the sole option to renew the Agreements for up to five (5) additional one (1) year periods, subject to the prior approval of your Honorable Board. The Agreements were subsequently executed.

Thereafter, by resolution approved on July 17, 2014 (the "July 17th Resolution") your Honorable Board authorized the County to amend the Agreements in order to exercise the first of its five (5) options to renew the Agreements for the purpose of providing the Program services, for a total aggregate amount not to exceed \$28,866 in Federal funds to be paid based on a percentage of the Contractors' respective approved Medicaid Rates, with each Contractor receiving an amount not to exceed \$14,433 in Federal funds and with each contributing \$1,604 in Contractor matching funds to the Program, for the period commencing January 1, 2014 and terminating December 31, 2014.

The County now seeks authority to amend the Agreements with the Contractors in order to exercise the second of its five (5) options to renew the Agreements for the purpose of providing the Program services, for a total aggregate amount not to exceed \$28,866 in Federal funds to be paid based on a percentage of the Contractors' respective approved Medicaid Rates, with each Contractor receiving an amount not to exceed \$14,433 in Federal funds. Each Contractor

is required to contribute an amount not to exceed \$1,604 in Contractor matching funds to the Program, for the period commencing January 1, 2015 and terminating December 31, 2015.

The proposed amended Agreement is subject to the Federal Common Grant Rules, under which a market analysis must be conducted before a renewal option may be exercised. As a result, the Department solicited price proposals for the Program services to determine if there were other potential Contractors that could provide the Program services at a more cost-effective price. The Department received price proposals from the following six (6) agencies: Able Health Care Services, Inc, Any-Time Home Care, Inc, Barksdale Home Care Services, Corp, Family service Society of Yonkers, New vision Home Care Services, LLC, and WJCS Home Health Services, Inc. The price proposals review found one of the Contractor's rate to be in the lower end range, and the second Contractor's rate to be within a reasonable range of the recently received price proposals. Therefore, upon analysis, it has been determined that it is in the Department's best interest to renew the agreement with the Contractors based on the following facts: both Contractors have successfully provided the Program services over the past year, one of the Contractors has a cost effective rate, and the second a comparable rate. The minimal price savings, should the second Contractor be switched, is offset by the potential negative impacts it would have on the vulnerable, elderly clients with varying degrees of functional impairment for whom switching providers would cause unnecessary service disruption and anxiety.

Except as specifically to be amended as described herein, all other terms and conditions set forth in the Agreements would remain in full force and effect.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester is hereby authorized to amend its Agreements (the "Agreements") with Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services and Family Services of Westchester, Inc. (the "Contractors") to provide Homemaker/Personal Care services for the elderly under Title IIIB of the Older Americans Act (the "Program") in order to exercise the second of its five (5) options to renew the Agreements for the period commencing January 1, 2015 and terminating December 31, 2015. Each Contractor will receive an amount not to exceed \$14,433 in Federal funds for a total aggregate amount not to exceed \$28,866 to be paid based on a percentage of their respective approved Medicaid Rates; and be it further

RESOLVED, that each Contractor is required to contribute an amount not to exceed \$1,604 in Contractor matching funds to the Program; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
charged	263	85	686Q	4830	T-686	\$28,866

Budget Funding Years 2015
(must match resolution)

Start Date 1/1/15

End Date 12/31/15

Funding Source
\$28,866
(must match resolution)

Tax Dollars \$0
State Aid \$0
Federal Aid \$28,866
Other \$0

SCHEDULE A

IN-HOME HOMEMAKER CONTRACTOR AGENCIES: 2015
(To be reimbursed based on a percentage of their respective approved Medicaid Rates)

Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services
Family Service of Westchester, Inc.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/26/2015 - JOHNNY VIEIRA, SECRETARY