



Westchester Community College

State University of New York

43873

TO: Board of Acquisition and Contract
FROM: Dr. Belinda Miles
President, Westchester Community College
DATE: December 16, 2014
SUBJECT: Resolution to Reject All Bids and Re-Advertise
Contract No. WCC-15-062
Digital Photocopier Service
Westchester Community College
Valhalla, New York

On December 10, 2014, three (3) bids were received and opened for Contract No. WCC-15-062 for Digital Photocopier Service, Westchester Community College, Valhalla, New York.

It has been determined that there was some ambiguity within the bid documents which has caused some confusion as to the price being bid by the purported low bidder. In order to ensure a fair and responsible bidding process, the bid documents will be clarified and re-issued.

Therefore, it is respectfully requested that the bid be rejected and the contract be re-advertised as Contract No. WCC-15-062-Rev.

RESOLUTION

CONTRACT NO. WCC-15-062-REV

Upon communication from the President, Westchester Community College,

WHEREAS, on December 10, 2014, three (3) bids were received and opened for Contract No. WCC-15-062 for Digital Copier Service, Westchester Community College, Valhalla, New York; and

WHEREAS, it has been determined that there was some ambiguity within the bid documents which has caused some confusion as to the price being bid by the purported low bidder and in order to ensure a fair and responsible bidding process, the bid documents will be clarified and re-issued; and

WHEREAS, it is requested that all bids received for Contract No. WCC-15-062 be rejected and that Contract No. WCC-15-062 be re-advertised as Contract No. WCC-15-062-Rev for Digital Photocopier Service, Westchester Community College Valhalla, New York

NOW, THEREFORE, BE IT

RESOLVED, that it is in the best interest of the County that all bids for Contract No. WCC-15-062, Digital Photocopier Service, Westchester Community College, Valhalla, New York be and are hereby rejected and that Contract No. WCC-15-062 be re-advertised as Contract No. WCC-15-062-Rev for Digital Photocopier Service, Westchester Community College, Valhalla, New York; and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance bond in an amount equal to 30% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the US Treasury's listings of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Local Law No. 27-1997 of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation of County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (SOUTHERN EDITION)

Account to be
Charged/Credited

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
	010	34	0250	4075		

Budget Funding Year(s) 2014/2015 Start Date 03/23/15 End Date 03/22/2020
(must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
Social Security No.: _____
State Aid: _____
Federal Aid: _____ Vendor No.: _____
Other: _____ Encumbrance No.: _____