

42912

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation

DATE: October 28, 2014

SUBJECT: Authority to Enter into Agreement #14-939
In the matter of Engineering Services in connection with
Irrigation System and Site Work Improvements,
Lasdon Park, Arboretum, and Veterans Memorial, Somers, New York

Consultant: Woodard & Curran Engineering PA PC
Agreement Amount: \$82,435.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with engineering services for Irrigation System and Site Work Improvements, Lasdon Park, Arboretum, and Veterans Memorial, Somers, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project is to make irrigation system and site work improvements at Lasdon Park, Arboretum, and Veterans Memorial. The site is a County Park that features open grassed meadows and formed gardens. The existing irrigation system, which is over 50-years old, leaks and is not efficient. Proposed improvements will replace the existing irrigation system and construct new irrigation areas in the existing gardens. This will improve on overall irrigation efficiency and improve maintenance of the gardens. Proposed improvements will also include rehabilitation of the existing well and construction of a new supplemental well to the Memorial Garden. The existing and proposed new well will provide enough water for the expanded irrigation system. In addition, the existing parking area is far from the arboretum and main house making it difficult for handicapped patrons to visit or attend festivities. A new 5-space handicapped parking area will be constructed closer to the main buildings and garden area to provide improved access. This agreement will benefit the public as it will enhance Lasdon Park, Arboretum, and Veterans Memorial, thereby ensuring its safe use and enjoyment by park visitors.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

On May 18, 2012, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide miscellaneous professional services for an estimated fee not-to-exceed \$100,000. The Professional Prequalification Board approved a list of twenty-two (22) qualified firms. The list was reviewed by the Professional Selection Board on August 27, 2014, whereby three firms were selected to possibly perform said services.

Board of Acquisition and Contract
Agreement No. 14-939
Irrigation System and Site Work Improvements
Lasdon Park, Arboretum, and Veterans Memorial
Woodard & Curran Engineering PA PC
Page 2

By Resolution approved October 9, 2014, your Honorable Board authorized the County to negotiate with the firm of Woodard & Curran Engineering PA PC, 709 Westchester Avenue, Suite L2, White Plains, New York 10604, and a proposal was submitted for engineering services for Irrigation System and Site Work Improvements, Lasdon Park, Arboretum, and Veterans Memorial, Somers, New York, for a total fee of \$82,435.00, pursuant to an approved budget.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Woodard & Curran Engineering PA PC, 709 Westchester Avenue, Suite L2, White Plains, New York 10604, for engineering services for Irrigation System and Site Work Improvements, Lasdon Park, Arboretum, and Veterans Memorial, Somers, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$82,435.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2017; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JTP/JA/AS

Agreement No. 14-939

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	372	42	RLAS104E	6120-03	BA #1-2013	\$ 82,435.00

Budget Funding Year(s): 2014 Start Date: 12/01/14 End Date: 12/31/17
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$82,435.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____