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TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: October 21, 2014

SUBJECT: Resolution for Authority to Advertise
Contract No. **WCA 14008**
Metasys System Service and Maintenance
Westchester County Airport
Towns of Harrison and North Castle and Village of Rye Brook, New York

The 2014 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to maintain the Metasys HVAC control system at the Westchester County Airport. This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

The objective of this contract is to service the HVAC control system so that the Terminal Building and related support structures maintain proper climate control for the traveling public.

This contract is in the public's best interest because it will promote the general well being of the passengers and staff at the Airport and maintain the operational efficiency of the HVAC system.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

