



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire, Commissioner

**42584**

Date: October 16, 2014

To: Board of Acquisition and Contract

From: Kevin M. McGuire  
Commissioner, Department of Social Services

Subject: Authority to enter into an agreement with the Northern Westchester Hospital Center Foundation, Inc. pursuant to which the Foundation will provide customized training services for 20 currently unemployed unskilled low income workers to assist them in obtaining the skills necessary to obtain employment with the Northern Westchester Hospital for the period October 1, 2014 through June 30, 2015 in an amount not to-exceed \$40,000, in accordance with the requirements of the Workforce Investment Act of 1998 (“WIA”)

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Authority is requested for the County of Westchester (the “County”) acting by and through the Department of Social Services Office of Workforce Investment, on behalf of the Westchester-Putnam Local Workforce Investment Board (the “WPLWIB”), to enter into an agreement with the Northern Westchester Hospital Center Foundation, Inc. (the “Foundation”), pursuant to which the Foundation will provide customized training services for 20 currently unemployed unskilled low income workers to assist them in obtaining the skills necessary to obtain employment with the Northern Westchester Hospital for the period October 1, 2014 through June 30, 2015 (the “Agreement”), in accordance with the requirements of WIA.

Pursuant to WIA section 101(8) and its implementing regulations, 20 CFR 663.715, the Foundation shall commit to contributing not less than fifty (50%) per cent of the total cost of the training, with the County reimbursing the balance up to an amount not-to-exceed \$40,000, in accordance with an approved program budget.

This employer requested funds through local WIA (Workforce Investment Act) office, met the requirements for the grant and was approved for funding by the Westchester-Putnam Investment Board. This customized training will be provided by the employer’s staff and not by a third party.

The proposed Agreement **shall serve a public purpose** by providing training to 20 currently unemployed unskilled low income workers to assist them in obtaining the skills necessary to obtain employment with the Northern Westchester Hospital.

The **goals and objectives** of the aforementioned proposed Agreement shall be to provide unemployed unskilled low income workers with training necessary to obtain employment with the Northern Westchester Hospital.

The **goals and objectives** of the proposed Agreement is **in the County's best interest** regarding **fiscal responsibility** as training unemployed unskilled workers benefits both the employer and prospective employees through mutually increased productivity and increased income resulting in beneficial economic benefits to the County through increased tax revenues and reduced dependence on public assistance.

The **goals and objectives** of the proposed Agreement **shall be tracked and monitored** by the WPLWIB through its review of the Foundation's records that shall include the type of skills training provided, the results of pre-training and post-training to measure training participant increased skills competency, and employee attendance at skills training sessions.

An appropriate resolution is attached herewith for your Honorable Board's approval.

KMM/BG/jpg

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/20/2014  
SOMARY VIERA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Social Services, Office of Workforce Investment, on behalf of the Westchester-Putnam Local Workforce Investment Board, is hereby authorized to enter into an agreement with the Northern Westchester Hospital Center Foundation, Inc. (the "Foundation") pursuant to which the Foundation will provide customized training services for 20 currently unemployed unskilled low income workers to assist them in obtaining the skills necessary to obtain employment with the Northern Westchester Hospital for the period October 1, 2014 through June 30, 2015 in accordance with the requirements of the Workforce Investment Act of 1998 ("WIA"); and be it further

**RESOLVED**, that pursuant to WIA section 101(8) and its implementing regulations, 20 CFR 663.715, the Foundation shall commit to contributing not less than fifty (50%) per cent of the total cost of the training, with the County reimbursing the balance up to an amount not-to-exceed \$40,000, in accordance with an approved program budget; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
275	22	403P	7338	T403	\$40,000.00

Budget Funding Year(s): Grant Year 2014 Start Date: 10/1/2014 End Date: 6/30/2015

(must match resolution)

Funding Source

Tax Dollars:

State Aid:

Federal Aid: 100%

Other:

**\$40,000.00**

(must match resolution)