



# Westchester Community College

State University of New York

42573

October 8, 2014

To: Board of Acquisition and Contract

From: John F. M. Flynn  
Interim President

Re: Authority to enter into an agreement with TALX Corporation for the implementation and licensing of software to better track employee hours in order to ensure compliance with the Affordable Care Act

Westchester Community College (the "College") issued a request for quotes ("RFQ") seeking qualified firms to provide a software application that would assist the College in tracking employee hours in order to ensure compliance with the Affordable Care Act. Five (5) firms were contacted. Two (2) firms submitted written quotes. Two (2) other firms, while acknowledging that they received the RFQ, failed to submit a quote and the remaining firm that was solicited failed to respond at all. After reviewing the submitted quotes, we recommend that an agreement be entered into with TALX Corporation, a wholly owned subsidiary of Equifax Inc. ("TALX"), which offered not only the lowest cost solution but the one that best fits the College's needs.

The application being offered by TALX, the Equifax ACA Management Platform, includes the following functionality:

- Trend analysis
- Forecasting capability
- Supports IRS reporting requirements
- Fully web-based
- Compatibility with PeopleSoft

The College will pay to TALX an amount not to exceed \$35,000. This includes implementation costs and any mailing and printing costs that may arise. The agreement will commence upon execution and have a term of one (1) year.

The public purpose of this agreement is to ensure compliance with the requirements of the Affordable Care Act.

I believe that it is in the best interest of the College to enter into this agreement and I therefore recommend that you act favorably on the annexed proposed resolution.

JFMF:me  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/30/2014 - JOMARY VIERA SECRETARY

**RESOLUTION**

Upon a communication from the Interim President, Westchester Community College, be it hereby

**RESOLVED**, that the County of Westchester acting by and through Westchester Community College is hereby authorized to enter into an agreement with TALX Corporation for the implementation and licensing of software to better track employee hours in order to ensure compliance with the Affordable Care Act; and be it further

**RESOLVED**, that the College will pay to TALX an amount not to exceed \$35,000. This includes implementation costs and any mailing and printing costs that may arise. The agreement will commence upon execution and have a term of one (1) year; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	010	0130		4425		\$35,000

Budget Funding Year(s)      Start Date: Upon Exec      End Date: 1 Year Thereafter  
 (must match resolution)

Funding Source:      Tax Dollars      \$8,050      Contractor Federal I.D. No./  
    State Aid      \$9,450      Social Security No.:

\$35,000      Federal Aid      \_\_\_\_\_      Vendor No.:

(must match resolution)      Other      \$17,500 (Tuition)      Encumbrance No.: \_\_\_\_\_