

42129

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: September 9, 2014

SUBJECT: Authority to exercise the County's option to extend the term of an agreement with Unity Mechanical Corporation for a second additional one-year period, thereby increasing the amount of the agreement by \$128,000.00 and extending the term of the agreement through October 31, 2015. (Contract No. 10-216)

By Resolution approved on September 2, 2010 (the "September 2nd Resolution"), your Honorable Board awarded Contract No. 10-216 to Unity Mechanical Corporation ("Unity"). The September 2nd Resolution authorized the County of Westchester (the "County") to enter into Contract No. 10-216 with Unity, pursuant to which Unity was to provide boiler maintenance service for the Courthouse Heating Plant in White Plains, New York, for the amount of \$384,000.00, for the period November 1, 2010 through October 31, 2013, ("Contract No. 10-216" or the "Agreement"). The Agreement was subsequently executed.

By Resolution approved on September 19, 2013 (the "September 19th Resolution"), your Honorable Board authorized the County to amend the Agreement in order to exercise the County's first option to extend the term of the Agreement for one (1) additional one-year period, and thereby, a.) increase the amount of the Agreement by \$128,000.00, from an amount of \$384,000.00 to an amount of \$512,000.00, and b.) extend the term of the Agreement from November 1, 2010 through October 31, 2013 to November 1, 2010 through October 31, 2014.

The County now seeks authority from your Honorable Board to exercise the second and final option to extend the term of the agreement for one (1) additional one-year period, and thereby, 1) increase the amount of the Agreement by \$128,000.00 from an amount of \$512,000.00 to an amount of \$640,000.00, and 2) extend the term of the Agreement from November 1, 2010 through October 31, 2014 to November 1, 2010 through October 31, 2015.

All other terms and conditions of the September 2nd and September 19th Resolutions and the Agreement shall remain in full force and effect and unchanged.

The Agreement is in the public's best interest because it will promote the health and safety of the general public by maintaining heating systems within specified parameters, thereby enhancing the health and safety of the public and County employees that utilize the Michaelian Office Building, the Low Rise and the Richard J. Daronco Courthouse.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This Resolution has been reviewed by the Law Department.

RESOLUTION

CONTRACT NO. 10-216

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester (the "County") is authorized to amend Contract No. 10-216 for Boiler Maintenance Service for the Courthouse Heating Plant in White Plains, New York, in order to exercise the County's second and final option to extend the term of the Agreement for one (1) additional one-year period, and thereby, a) increase the amount of the Agreement by \$128,000.00, from an amount of \$512,000.00 to an amount of \$640,000.00, and b) extend the term of the Agreement from November 1, 2010 through October 31, 2014 to November 1, 2010 through October 31, 2015; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the September 2, 2010 and September 19, 2013 Resolutions and the Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

| Account to be Charged/Credited | Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars |
|--------------------------------|------|-------|--|--------------------|---------------|---------------------|
| | 101 | 46 | 3200 | 4380 | | \$ 21,333.33 (2014) |
| | 101 | 46 | 3200 | 4380 | | \$106,666.67 (2015) |

Budget Funding Year(s) 2010-2015 **Start Date:** November 1, 2010 **End Date:** October 31, 2015
(must match resolution)

Funding Source: **Tax Dollars** 100% County

Contractor Federal I.D. No./
Social Security No.: _____

State Aid _____

\$128,000.00
(must match resolution) **Federal Aid** _____

Vendor No.: _____

Other _____

Encumbrance No.: _____