

41945

TO: Board of Acquisition and Contract

FROM: Thomas J. Lauro, P.E.  
Commissioner of Environmental Facilities

DATE: August 25, 2014

RE: Request for **Authority to Solicit Bids by Public Advertisement** for  
Contract No. EF-1411  
Removal and maintenance of Trees and Brush  
Westchester County Sewer and Water Districts  
Various Locations Throughout  
Westchester County, New York

The work to be performed under this Contract consists of furnishing labor and equipment required to remove and maintain trees, excess brush and undergrowth at various WCDEF facilities. In some instances, where necessary and appropriate, replacement trees will be planted to offset the loss of existing trees. The Contract duration is for two (2) years. The Contract may be extended by mutual consent of the Contractor and the County of Westchester for one (1) additional two year term with all prices, terms and conditions remaining the same as the original contract.

The goal and/or objective of this contract is to remove and maintain trees, excess brush and undergrowth at various WCDEF facilities where such growth poses a danger to these facilities. In addition, where necessary and appropriate, replacement trees will be planted to offset the loss of trees. This contract is deemed to fulfill a public purpose as the services provided under this Contract promotes the public health and welfare by insuring proper operation of the County's facilities and assets. Removal of these trees will allow for continued safe operation of WCDEF facilities, and are a preventative measure to protect these facilities from possible damage. The response and work are monitored by representatives of the department throughout the contract to make sure all applicable regulations, safety precautions and codes regarding the protection of persons and property are adhered to and that a cost-effective project is the end product.

Attachment

# RESOLUTION

Upon communication from the Commissioner of the Department of Environmental Facilities, be it

RESOLVED, that the Commissioner of Environmental Facilities be, and he hereby is, authorized to solicit bids by public advertisement for the following two (2) Year Contract with an option to extend for one (1) additional two year term by mutual consent of the Contractor and the County of Westchester with all prices, terms and conditions remaining the same as the original contract:

CONTRACT NO. EF-1411  
 REMOVAL AND MAINTENANCE OF TREES AND BRUSH  
 WESTCHESTER COUNTY SEWER AND WATER DISTRICTS  
 VARIOUS LOCATIONS THROUGHOUT  
 WESTCHESTER COUNTY, N.Y.

and be it further;

RESOLVED, the County shall retain ten percent (10%) of all payments to the Contractor for work completed as security for the faithful performance of this Agreement. Upon the conclusion of each one (1) year period during the term of this Agreement, the Contractor may request the release of said annual retainage upon the successful completion of all required work during that one (1) year period; and be it further;

RESOLVED, that this advertisement for bids will state that Pursuant to Section 308.01 of the Laws of the County of Westchester, it is the goal of the County to use its best efforts to encourage, promote and increase the participation of business enterprises owned and controlled by persons of color or women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following:

THE JOURNAL NEWS (SOUTHERN EDITION)

**Account to be  
 Charged/Credited**

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A						

**Budget Funding Year(s)** \_\_\_\_\_ **Start Date** \_\_\_\_\_ **Date** \_\_\_\_\_

**(must match resolution)**

**Funding Source**

**Tax Dollars** \_\_\_\_\_ **100%** \_\_\_\_\_

**State Aid** \_\_\_\_\_

\_\_\_\_\_ **N/A**

**Federal Aid** \_\_\_\_\_

**(must match resolution)**

**Other** \_\_\_\_\_