

41927

DATE: August 20, 2014

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Commissioner of Health

RE: Authorization to enter into a Contract Amendment with the Health Research, Inc for the Expanded Partner Services Pilot Program Grant to extend the Contract Period and to Increase the Not-to-Exceed Amount, pursuant to an approved budget, as follows:

<u>Original Contract</u>	<u>Amended Contract</u>
Original Contract Period: 7/1/14- 12/31/14	Contract Period: 7/1/14 - 3/31/15
Amount Not-To-Exceed: \$55,000	Amount Not-To-Exceed: \$82,500

On June 12, 2014, Your Honorable Board approved a Resolution (the "June 12, 2014 Resolution") which authorized the County of Westchester, acting by and through its Department of Health ("WCDH"), to enter into a contract with Health Research, Inc. ("HRI") to accept continued funding for the Expanded Partner Services Pilot Program Grant, pursuant to an approved budget, for the budget period 7/1/14 – 12/31/14, in the not-to-exceed amount of \$55,000. This contract has been executed.

The WCDH has since received notification from HRI that funding has been increased and the contract period has been extended. Authority is now requested to enter into a contract amendment to increase the not-to-exceed amount to \$82,500 pursuant to an approved budget, and extend the contract period from 12/31/14 to 3/31/15.

This contract will promote the public health and general welfare of County residents by preventing the spread of HIV by linking HIV infected persons identified as lost to care through surveillance data with HIV medical treatment.

The goals and objectives of this program include promoting HIV testing and counseling, identifying HIV infected cases, ensuring that infected individuals are linked to appropriate medical care and services and that relevant contacts to such individuals are tested for HIV, providing education/information regarding HIV and partner services to HIV positive individuals and their partners, and providing information and assistance to medical providers to meet NYSDOH partner notification requirements.

Program monitoring includes surveillance activities, data collection, supervisory review, data entry in the NYSDOH electronic HIV Partner Services tracking system, time frames and case closure as directed by the NYSDOH and monthly reviews of all program activities by the WCDH program director.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

All other terms and conditions of the contract shall remain the same.

Approval of the attached resolution is respectfully requested.

md
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Health ("WCDH"), is authorized to enter into a contract amendment with Health Research, Inc., in order to extend the contract period and increase the not-to-exceed amount, pursuant to an approved budget, for the Expanded Partner Services Pilot Program Grant, as follows:

Original Contract Amended Contract

Original Contract Period: 7/1/14- 12/31/14 Contract Period: 7/1/14 - 3/31/15
 Amount Not-To-Exceed: \$55,000 Amount Not-To-Exceed: \$82,500;

and, be it further

RESOLVED, that all other terms and conditions of the contract shall remain the same;

and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health
 County of Westchester
 10 County Center Road, 2nd Floor
 White Plains, New York 10607
 August 20, 2014

Original Agreement	\$ 55,000
First Amendment	\$ 0
This Amendment	\$ 27,500
TOTAL	\$ 82,500

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	499P	9853	T499	\$27,500

Budget Funding Year(s) (must match resolution) 2014-15 Start Date 7/1/14 End Date 3/31/15

Funding Source	Tax Dollars	
	State Aid	_____
\$27,500	Federal Aid	_____
(must match resolution)	Other	_____
		Federal Indirect pass thru