

41776

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: August 12, 2014

SUBJECT: Resolution to Award to the Sole Bidder
Contract No. **14-520**
Upgrade of HVAC Equipment Controls
Public Labs Building
Valhalla Campus
Valhalla, New York

Contractor: Energy Management of Facilities, Inc. d/b/a EMF
Amount: \$198,675.00

On July 30, 2014, one (1) bid was received and opened for Contract No. 14-520 for Upgrade of HVAC Equipment Controls, Public Labs Building, Valhalla Campus, Valhalla, New York.

One (1) contractor submitted a bid for this project. The project was advertised on the Hudson Valley Municipal Purchasing Group ("HVM") website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by nineteen (19) entities on the HVM website. In addition, e-mails were sent to those nineteen (19) entities and to an additional two hundred fifty one (251) suppliers and contractors.

The bid was reviewed by the Department and it was determined that Energy Management of Facilities, Inc. d/b/a EMF submitted the sole bid in the amount of \$198,675.00.

The sole bidder has been investigated and it has been found that Energy Management of Facilities, Inc. d/b/a EMF:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

The objective of this contract is to upgrade the building management system at the Public Labs Building.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining heat and air conditioning within specified parameters.

This project will provide an energy savings by managing building temperatures and fuel consumption, thus addressing the County Executive's priority areas: Health and the Environment (HE) and Fiscal Responsibility (FR).

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

It is my recommendation that Contract No. 14-520 be awarded to Energy Management of Facilities, Inc. d/b/a EMF in the amount of \$198,675.00.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/04/2014 - JOMAR VIEIRA, SECRETARY

RESOLUTION

CONTRACT NO. 14-520

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 14-520 for Upgrade of HVAC Equipment Controls, Public Labs Building, Valhalla Campus, Valhalla, New York, be and is hereby awarded to the sole bidder, Energy Management of Facilities, Inc. d/b/a EMF, P.O. Box 176, S West Cross Street, Hawthorne, New York 10532, in the amount of \$198,675.00; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	346	46	B007100C	6210-99	BA #125-2009	\$198,675.00

Budget Funding Year(s) 2014 **Start Date:** September 18, 2014 **End Date:** May 17, 2016
(must match resolution)

Funding Source: **Tax Dollars** 100% County

Contractor Federal I.D. No./
Social Security No.: _____

State Aid _____

\$198,675.00
(must match resolution)

Federal Aid _____

Vendor No.: _____

Other _____

Encumbrance No.: _____