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TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: July 29, 2014

SUBJECT: Change Order No. 1
Contract No. **WCA 11-003**
Tree Trimming and Brush Removal
Westchester County Airport
Contractor: Downes Tree Service Company, Inc.
Amount of Change Order No. 1: \$74,112.00

On June 16, 2011, your Honorable Board awarded Contract No. WCA 11-003 for Tree Trimming and Brush Removal, Westchester County Airport, to Downes Tree Service Company, Inc., 65 Royal Avenue, Hawthorne, New Jersey 07506, for a combined hourly rate of \$399.00 and in an amount not to exceed \$750,000.00 for a three-year term from July 1, 2011 through June 30, 2014.

This contract includes removing tree branches and brush to eliminate sight obstructions and maintain a clear perimeter fence line, in compliance with FAA requirements. Due to damage from Hurricane Sandy and other storms, additional work above the not to exceed amount of the contract was required. Specifically, as a result of these storms a large number of trees fell or were leaning and had to be removed.

The cost of this additional work is \$74,112.00 and is based upon the contract's unit prices, which were reviewed and approved by the Department.

The objective of this Change Order is to maintain a safe airfield in compliance with FAA requirements.

This contract will benefit the public by maintaining a safe airfield by removing sight obstructions and maintaining a clear perimeter fence line. The primary goal is to maintain the airfield in a safe condition for aircraft operations by removing branches and brush that interfere with the Airport's daily operations. This contract will be monitored by the Airport Operations Department and no payments will be made without an invoice and signed work order.

This additional work is incidental to the original work and does not materially alter the main purpose of the contract as to constitute a new undertaking. The work is of the same nature as the initial work, is to be performed in the same general vicinity, is necessary to efficiently complete the project and was unanticipated until work under the contract began.

It is requested that your Honorable Board take action on the following:

Approval of Change Order No. 1:

Total Amount of Change Order No. 1	\$74,112.00
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This Change Order has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

Approval is recommended.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/04/2014 - JOMARY VIEIRA, SECRETARY

